

The Secretary General
Le Secrétaire Général

Chiefs of Delegations to CISM
CIRCULAR LETTER

2019-ARH-GEN-ALL-51
Brussels, 30th September 2019

Subject: Staffing CISM Headquarters-opening of vacancy and application procedures

Dear CISM Chiefs of Delegations,

The CISM General Secretariat staff is comprised of representatives of the Armed Forces of our member countries and without these representatives, the CISM headquarters would not be able to function and would have adverse effects on CISM as a whole. In order to anticipate the upcoming staffing movements at the CISM General Secretariat, I officially open the following positions and ask you to consider presenting one candidate for one (or several) of these functions:

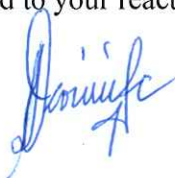
Position	Candidature deadline	Decision by CISM HQ	Start of mission
CISM Protocol & Events Manager (J5)	17 th December 2019	January 2020	July 2020
English/Arabic speaking Protocol Assistant (J5)	29 November 2019	December 2019	February 2020
CISM World Winter Games Project Manager (J3)			
CISM World Championship Planning Manager (J5)			
CISM Sport & Peace and Solidarity Projects Manager (J5)			

I would again like to seek your support in filling these vacancies by engaging the appropriate authority within your Armed Forces to identify replacement. An appropriately manned staff at the CISM HQ is a crucial factor to the planning and development of CISM activities.

I have to inform you that all costs associated with personnel detached to CISM HQ in Brussels are borne by your respective Armed Forces and cannot be assumed by CISM. It is also important to consider that the replacements should meet the minimum requirements (language, education, and experience) identified in the Job Profiles of the positions hereto attached. Should you have any questions please contact the General Secretariat of CISM (cism@milsport.one).

Once the candidates are appointed by the Member Nations, interviews will be conducted by the appropriated CISM HQ personnel in order to select those who will join CISM HQ in our efforts to increase the military sports at the international level.

Looking forward to your reaction, I remain.



Sincerely yours,
"Friendship through Sport!"

COLONEL DORAH MAMBY KOITA
CISM Secretary General