

**CONSEIL INTERNATIONAL DU SPORT MILITAIRE  
INTERNATIONAL MILITARY SPORTS COUNCIL  
CONSEJO INTERNACIONAL DEL DEPORTE MILITAR  
المجلس الدولي للرياضة العسكرية**



**CISM Regulations**

**Edition December 2025**

**English Version**

<b>Changes made in the version December 2025</b>		
<b>Items</b>	<b>Decision File</b>	<b>Approved by</b>
Article 1.8 D. 1. a.	DF 2025-3 SGA 03 Amendment of Art. 1.8 D. 1. a. of the CISM Regulations the delegations composition	BoD 2025/3 Abu Dhabi, UAE

# **Table of contents**

## **PART I: POLICY AND ORGANIZATION**

INTRODUCTION

CHAPTER I: GENERAL POLICY

CHAPTER II: STRUCTURES AND AUTHORITIES – ROLES AND RESPONSIBILITIES

CHAPTER III: CONGRESS AND GENERAL ASSEMBLY

CHAPTER IV: VOTING, ELECTIONS, APPOINTMENTS

CHAPTER V: CISM FINANCES

CHAPTER VI: HONORS AND AWARDS

## **PART II: CISM EVENTS**

CHAPTER VII: SPORTS COMPETITIONS IN CISM

CHAPTER VIII: SPORTS EVENTS

CHAPTER IX: ANTI-DOPING REGULATIONS

CHAPTER X: OTHER ACTIVITIES IN CISM

# **PART I: POLICY AND ORGANIZATION**

## **Introduction**

### ***CISM***

The International Military Sports Council, known by its acronym "CISM", is an international sports association composed of the armed forces of member nations accepted by the General Assembly. CISM is open to the armed forces of all nations officially recognized by the United Nations (UN). The fundamental aim of CISM is to promote sport activity and physical education between armed forces as a means to foster world peace. This ideal is encapsulated in the CISM motto "FRIENDSHIP THROUGH SPORT".

### ***Background***

CISM was founded on 18 February 1948 in Nice, France. The five founding nations were Belgium, Denmark, France, Luxembourg, and the Netherlands.

In the aftermath of World War I, an American, General John Pershing, recognized the need to breakdown linguistic and cultural barriers and promote friendship and morale among soldiers of Allied Forces. As a result, he established the Allied Forces Sports Council in 1919 and organized the first international military sport event, the Inter-Allied Games, in France. These games involved 18 nations from five continents and 1500 athletes in 24 sports.

Following the Second World War, the Allied Forces Sports Council was revived, and the second Inter Allied Games were held in 1946 in Berlin. Most notably, allies from Western and Eastern Europe competed in harmony. Unfortunately, because of political discord, the Allied Forces Sports Council was extinguished in 1947. However, the ideal was rekindled the following year with the founding of CISM and the rise of a global vision.

### ***Scope and Activity***

Since its founding in 1948 with five European nations, CISM has grown to over 140 member nations from Europe, Africa, Asia and America. In addition to many continental and regional championships, CISM organizes over 20 World Championships annually and the summer and winter Military World Games every four years with about several thousand participants including Olympic Medalists and World Champions. CISM also provides clinics, technical and solidarity assistance to and between members. In order to achieve these goals, CISM organizes scientific, medical and sports symposia and seminars. CISM is involved in promoting peace through sports activities and other 'sport and peace' events.

## **Chapter I: GENERAL POLICY**

### **Article 1.1. DEFINITIONS**

#### ***Active Nation***

An active nation is a member nation which meets its financial responsibilities unless otherwise determined by the General Assembly (mandatory requirement). An active nation is also one which contributes to the maximum extent possible to the organization of and participation in CISM events (desirable requirement).

#### ***Administration Body (AB)***

The Administration Body is composed of the President, the Secretary General, and the Treasurer General. The Body performs all duties and responsibilities as required by Belgian Law (ASB) and in accordance with the CISM Statutes and Regulations.

#### ***Armed Forces (AF)***

The Army, Navy, Air Force or other Uniformed Services including without limitation national/federal (Self) Defense Forces and national/federal Security Forces, officially recognized by a member nation as being part of its Armed Forces and agreed by the General Assembly.

#### ***Board of Directors (BoD)***

Board, composed of 19 (nineteen) members, elected and granted powers by the General Assembly to decide all measures relating to management and administration of CISM within the limits of its Statutes and Regulations.

#### ***Chief of Delegation (CoD)***

Officer appointed head of his/her delegation by the responsible authorities of his/her nation and empowered to make decisions on behalf of those authorities.

#### ***Chief of Mission (CoM)***

Officer appointed as the head of a mission by the appropriate authority of the member nation.

#### ***CISM Authorities***

They are elected by the General Assembly, Continental Assemblies (held in the frame of a General Assembly) or appointed by the Board of Directors or their government to represent CISM, their continent, their nation or a sport.

CISM permanent authorities are:

- President,
- Secretary General,
- Vice Presidents,
- Members of the Board of Directors,
- Administration Body,
- Treasurer General,
- Chiefs of Delegation,
- President of CISM Sport Committees,
- Representative of the Presidents of CISM Sport Committees,
- Presidents of Commissions

#### ***CISM events***

CISM events include:

- A. Sports competitions
- B. Courses and symposium,

C. Official meetings as follows:

- Congress and General Assembly,
- Board of Directors meeting,
- Continental meeting,
- Meeting of a Commission,
- Meeting of a CISM Sport Committee,
- Meeting of a Working Group.

***Commission***

Commission established by the Board of Directors, working in a designated area of CISM activity.

***Congress***

The annual meeting of member nation delegates immediately before the General Assembly. The Congress is dedicated to strategic and business planning, discussions and debates, presentations and exchange of information.

***Delegate***

Officer, NCO or Ministry of Defense civilian appointed as such by his/her government or by the competent authorities of his/her nation to be a member of the nation's delegation to CISM. He should be on active duty and citizen of the nation he represents.

***Delegation (Del)***

The total number of a nation's delegates.

***Disciplinary Matters***

Includes but is not limited to violations of the CISM Statutes, the CISM Code of Ethics, and the CISM Regulations; misconduct or bad behavior either on or off the playing field to include sexual or other forms of harassment; and criminal activity to include sexual assault.

***Emergency Board***

Temporary Committee making decisions in case of emergency between Board of Directors' sessions

***General Assembly (GA)***

Supreme authority of CISM, composed of delegations of member nations.

***General Secretariat (Gen Secrt)***

The permanent office that provides continuity to CISM. It is managed by the Secretary General and is comprised of military personnel, detached by member nations at their own expense, and civilian employees, paid from the CISM budget.

***Harassment***

Is a course of conduct which annoys, threatens, intimidates, alarms, or puts a person in fear of their safety. Harassment is unwanted, unwelcomed and uninvited behavior that demeans, threatens or offends the victim and results in a hostile environment for the victim. Harassing behavior may include, but is not limited to, epithets, derogatory comments or slurs and lewd propositions, impeding or blocking movement, offensive touching or any physical interference with normal work or movement, and visual insults, such as derogatory posters or cartoons.

***Host Nation***

an active CISM member nation that agrees in writing to organize a CISM event in conformance with all applicable CISM Regulations. The specific terms and conditions, expectations, and mutual rights and obligations of the host nation and CISM HQ will be addressed in a written contract signed by the

CISM President or other competent CISM official, and the Host Nation's Minister of Defense or other competent authority.

***Inactive nation***

An inactive nation is a member nation which has failed to meet its financial responsibilities, unless otherwise decided by the General Assembly.

***Liaison Office (L O)***

An optional entity, established by a Vice President, in consultation with member nations of his/her continent, responsible within a certain region to foster and co-ordinate CISM activities in its region and encourage non-member nations in its region to join CISM.

***Member Nation***

Nation admitted to CISM in conformity with the Statutes and regulations. Member nations include active and inactive nations.

***Mission (Mis)***

Nation's team participants in a CISM event.

***Nation***

Within the context of CISM, a nation, whether a member or not, shall be construed to mean only a nation officially recognized by the United Nations, including those states granted "non-member observer state" status.

***Observer***

A member or non-member nation, or an individual representing him/herself, or an organization, invited to attend a CISM event for the purpose of obtaining knowledge of a given event or of CISM in general.

***Official CISM Representative (OCR)***

Individual specifically designated by the Board of Directors, normally from its members, to represent CISM at world championships or other CISM events.

***Partner***

An organization or individual with an international role, interested in military sports, and willing to promote CISM ideals. A partner shall be officially sanctioned by CISM and shall have met its financial obligations to CISM.

***President (Pres.)***

Officer elected by the General Assembly who presides over the Congress, the General Assembly and meetings of the Board of Directors and carries out responsibilities in accordance with the CISM Statutes and Regulations. He is a member of the Administration Body.

***President of the CISM Sport Committee (PCSC)***

Officer who manages and develops the corresponding sport.

***Presidents of the CISM Sport Committees Representative (PCSCR)***

Official representative of the PCSCs in the Board of Directors.

***Regulations***

CISM Regulations comprise the Statutes, the Regulations and the Sports Regulations.

***Secretary General (SG)***

Officer elected by the General Assembly who ensures the implementation of the decisions of the General Assembly and the Board of Directors, manages the General Secretariat and implements the CISM budget approved by the General Assembly, and the tasks of the Administration Body.

***Sexual Assault***

Intentional sexual contact characterized by the use of force, threats, intimidation, or abuse of authority or when the victim does not or cannot consent. Sexual assault includes rape, forcible sodomy, or attempts to commit these offenses, and unwanted, inappropriate physical contact such as groping or fondling.

***Sexual Harassment***

Includes unwelcome sexual favors, and other verbal, nonverbal, or physical behavior or conduct of a sexual nature that creates an intimidating, hostile, or offensive environment. Sexual harassment is a form of discrimination and is therefore unacceptable behavior that will not be tolerated at any CISM event or activity.

***CISM Sport Committee (CSC)***

Committee responsible for the management, development and technical aspects of each sport admitted as CISM category one (1) sport.

***Treasurer General (TG)***

Officer elected by the General Assembly who is responsible for the financial management of CISM. He is a member of the Administration Body.

***Vice-President (VP)***

Officer representing one continent, voted in by the active nations belonging to his/her continent who serves on the Board of Directors.

***Working Group***

Group established to study a specific issue or execute a specific task for a limited duration.

**Article 1.2. AUTHORITATIVE DOCUMENTS**

The documents governing CISM activities are:

- A. The Statutes which establish the legal and institutional foundation of CISM,
- B. The Regulations which codifies CISM policy and sets the rules concerning the development of the principal activities,
- C. The Sport Regulations governing CISM sports,
- D. The CISM Strategic and Annual Business Plans,
- E. The CISM Code of Ethics,
- F. The world calendar.

**Article 1.3. AMENDMENT OF REGULATIONS**

- A. All amendments of the Statutes as well as all amendments of the Regulations pertaining to financial matters and electoral process, acceptance of new member nations, final status of inactive or suspended nations or changes in related policy are under the sole authority of the General Assembly. All other amendments of the Regulations are under the authority delegated by the General Assembly to the Board of Directors. The General Assembly retains the right to amend any policy and regulations.

- B. Amendments to the Statutes require a three-quarter ( $\frac{3}{4}$ ) majority while amendments to the Regulations require only an absolute majority as long as they do not affect the Statutes in any way,
- C. Changes to the Statutes also require approval by royal decree and due publication as provided for by Book 10 of the Belgian Code of Companies and Associations.
- D. All proposals for amendment of Regulations under the authority of the General Assembly shall:
  - 1. Be submitted by a Chief of Delegation or the Board of Directors,
  - 2. Provide justification,
  - 3. Be made in writing,
  - 4. Be addressed to the General Secretariat, at least 4 (four) months before the start of the General Assembly. The appropriate Commission studies the proposal and submits it with its recommendation to the Board of Directors. The latter in turn submits it with its own recommendation to the General Assembly. The proposal and the recommendations are part of the preparatory document for the General Assembly.
- E. Late proposals for amendment of Regulations under the authority of the General Assembly may be put on the agenda by majority vote of the General Assembly.

#### **Article 1.4. CASES NOT PROVIDED IN REGULATIONS**

- A. All matters not provided in Statutes and the Regulations are decided by the General Assembly.
- B. In urgent circumstances, the Board of Directors or the Emergency Board is empowered to take necessary measures on which it reports to the next General Assembly.

#### **Article 1.5. OWNERSHIP AND TV RIGHTS**

In accordance with the CISM Statutes articles 19 and 20, CISM shall be the exclusive owner of all rights relating to its events.

- A. Ownership rights
  - 1. The ownership rights of CISM products (publications, brochures, pins, logos, etc.) belong to CISM who may yield the rights to the organizing nation only under the following conditions:
    - a. for usage within the armed forces of the organizing nation,
    - b. for usage within the national civilian community.
  - 2. The CISM insignia or logo embodies the symbols of the International Military Sports Council. The insignia or logo is legally protected CISM property and shall not be modified in any way. The use of CISM insignia or logo for commercial purposes shall be regulated by the Board of Directors.
- B. TV rights

CISM expressly encourages organizers of CISM events to enter into agreements with sponsors and TV networks to allow CISM activities to appear on television. However, this transfer of rights shall be subjected to a contract between CISM and the organizing nation. Consequently:

- 1. CISM is the only entity with exclusive copyrights for all TV broadcast of its Championships including Military World Games,
- 2. CISM can yield the copyrights to a national TV network as long as broadcasting is done on national or local bases,

3. CISM requires that copies of all raw and edited footage filmed at those championships be sent to its headquarters,
4. CISM, being the owner of the championships, possesses the exclusive copyrights for the international broadcasting of its events. Any organizer, who wishes to broadcast its championship on an international network, shall go through CISM.

#### **Article 1.6. OFFICIAL CISM LANGUAGES**

- A. The official languages of CISM are English, French, Spanish and Arabic. Only the Statutes and the Regulations are printed in these languages. All other documents are printed in English and French only.
- B. For any interpretation of the Statutes, the French text prevails. For interpretation of the Regulations, the English text prevails.
- C. At the Congress and the General Assembly, simultaneous translation into English, French, Spanish and Arabic shall be available during the proceedings.
- D. During Board of Director meetings, English will be the official working language.
- E. At other official CISM meetings and World Championships, English is required. French is optional.

#### **Article 1.7. CONDITIONS FOR JOINING CISM**

- A. In order to join CISM, a nation must meet the following conditions:
  1. Be officially recognized by the United Nations,
  2. Have Armed Forces, as defined in the CISM Regulations, article 1.1. "Definitions".

For purposes of this provision, the term "officially recognized by the United Nations" includes those states granted "non-member observer state" status by the United Nations.

- B. The candidacy, signed by the Minister of Defense or the highest national military authority is presented to the General Assembly. The decision to accept a nation to be a member is taken during a secret ballot requiring a three-quarter (¾) majority vote.
- C. To obtain active member nation status, the nation must meet its financial obligations.

#### **Article 1.8. MEMBERSHIP PROCEDURE**

- A. A nation applying for membership must be presented to the Board of Directors by a member nation or a member of the Board of Directors. That nation shall provide to the General Secretariat, six (6) months before the date of the General Assembly, a package containing the following information:
  1. The general organization of its Armed Forces (Navy, Army, Air Force, Marines, Coast Guard, Border Patrol, Police, etc.),
  2. An assessment of its ability to participate in CISM activities (General Assembly, championship, CISM Sport Committee...),
  3. A list of the main sports played by its armed forces,
  4. An official declaration, signed by a responsible authority (Minister of Defense or highest national military authority), pledging to respect the Statutes and the Regulations of CISM.
- B. 1. The Board of Directors reviews the candidacy package and includes the candidacy to the next General Assembly's agenda if there is no opposition.

2. The BoD may present a candidacy to the GA regardless of the completeness of the candidacy package provided that there is full disclosure, and the GA is informed about the deficiencies of the candidacy package.
3. Additionally, the Board may present to the GA proposed nations that have yet to provide candidacy packages or nations that have yet to express their interest in joining CISM.
4. The GA may vote on the candidacy and if approved, the nation's membership is conditioned upon providing the Secretary General with the completed package. Upon receipt and approval of the completed package, the nation is considered a member.
5. If a completed package is not submitted by the proposed nation within two years after GA vote, the proposed nation must be submitted to the GA for vote.

C. Immediately after a nation has joined CISM, the Secretary General will advise that nation, officially recognizing its membership to CISM. He also informs all delegations and other CISM authorities.

D. The new member nation shall, no later than one month after its recognition, send to the Secretary General:

1. Mandatory
  - a. the list of the officers (a Chief of Delegation and up to six (6) delegates) of its delegation along with a short curriculum vitae and a recent photograph. CISM supports gender equality and therefore highly encourages female participation. To that end, at least one delegate should be female.,
  - b. the address of the delegation with E-mail, telephone and fax numbers.
  - c. the exact scale color reproductions of the national flag, the coat of arms, and the armed forces badges,
  - d. a MP3 version of their national anthem.
2. Optional
  - a. proposals for some officers to be part of a Commission or a CISM Sport Committee,
  - b. its choice of a Liaison Office in case of close proximity to two Liaison Offices,
  - c. if it is necessary, a more complete package on its military sport organization (responsible agency, military sports school, special units, availability of its installations to hold CISM events...).

E. In return, the Secretary General supplies at no cost to the new member nation:

1. The CISM Statutes,
2. The CISM Regulations,
3. The CISM Code of Ethics,
4. The Sports Regulations,
5. The CISM directory,
6. Their login and password information to access the CISM Website extranet section and a milsport.one email address,

F. The rights of a member nation to benefit from CISM include:

1. If CISM studies, clinics and seminars are concerned to:
  - a. participates in all clinics and study days,
  - b. receives the technical brochures,
  - c. take part in all sessions.

2. If technical sports assistance program is concerned:
  - a. the purchase of sports equipment at advantageous prices,
  - b. advice from experts on the construction of sports facilities,
  - c. the training of staff (sports medicine - training, etc.),
  - d. the planning of a program for the development of sport on a national and/or military level.

G. By a three quarters (3/4) majority vote, the CISM Board of Directors may provide conditional membership to any nation that meets and fulfills all requirements for membership including its financial obligation, at any moment of the year.

Except for voting right at the successive CISM General Assembly, conditional membership temporarily provides the nation with full membership rights as any CISM active member nation, until the next GA at which time the GA is invited to vote for the nation's permanent membership.

A nation can be granted a conditional membership only one time for a period that stops at the end of the GA, regardless of the result of the permanent membership vote.

#### **Article 1.9. RESIGNATION OR TERMINATION FROM CISM**

- A. A member nation may resign from CISM by sending a written official notice of withdrawal signed by the Minister of Defense or the highest national military authority to the Secretary General by registered mail.
- B. In this case, the Secretary General shall immediately inform the Administration Body, the members of the Board of Directors and the CISM authorities concerned of such notice.
- C. The Secretary General acknowledges the resignation. He notifies the resigning member nation of the official date it goes into effect by registered mail. He enters the reading of this notification as an item on the agenda of the following General Assembly.
- D. After 4 (four) years of inactive status, the CISM President will send to the Chiefs of Defense of the concerned nations, a letter informing about the start of the "Termination procedure" reminding the possibility to regain the status of full active member, by paying the current fiscal year fee within the upcoming 12 months.
- E. In the event those notified inactive nations decide not to regain active status or do not respond, the General Secretariat will propose, at the first Board of Directors following the above-mentioned term, to review the concerned nation's membership to CISM for decision on the termination.
- F. If a nation's membership is canceled due to its inactive status, the General Secretariat will inform the nation concerned of its termination by registered mail. He enters the reading of this notification as an item on the agenda of the following General Assembly.
- G. The resigning or the terminated member nation cannot claim any part of CISM assets since these are joint assets.

#### **Article 1.10. RIGHTS OF A MEMBER NATION**

- A. Active member nations have the right to:
  1. Participate with the right to vote in the General Assembly,
  2. Be invited to all CISM championships,
  3. Organize CISM championships or other events,
  4. Benefit from CISM studies, clinics and seminars,
  5. Benefit from the technical sports assistance program.

- B. Inactive member nations have the same rights as active member nations except that:
  - 1. They do not have the right to vote at the General Assembly,
  - 2. They do not participate in any CISM event until they have met their financial obligations (principle “No Pay- No Play”). In this sense, inactive nations may not be part of any continental/regional CISM structure/entity (continental offices, regional offices, etc.). If they want to take part in CISM competitions, the membership fee must be paid before the deadline set to return the final entry for the respective competition,
  - 3. They are not subject to the annual membership fee,
  - 4. Their candidates are not eligible for any CISM function,
  - 5. The mandates of elected or appointed officials are immediately terminated.
- C. Said nation regains the status as an active nation when its financial obligations are fulfilled.

## **Article 1.11. DUTIES OF A MEMBER NATION**

A member nation has the following obligations:

- A. Respect the CISM principles (Statutes art.3.),
- B. Comply with CISM Regulations,
- C. Meet its financial obligations within the prescribed time limit,
- D. Timely respond to all demands from the CISM Secretary General,
- E. Respect the deadlines and procedures set in all official invitation files.

## **Article 1.12. SANCTIONS**

- A. The authorities mentioned below may impose sanctions where any member nation, any mission, team or person belonging to a member nation, do not respect the apolitical spirit of CISM, or behave in an unsportsmanlike manner, or engage in criminal behavior, misconduct, sexual or other forms of harassment, or failure to honor contractual commitments made to CISM, or failure to comply with any CISM Regulations, CISM Code of Ethics, or other forms of disciplinary activities.
- B. In such cases, the following maximum sanctions may be imposed:
  - 1. The Official CISM Representative (OCR) at a championship may suspend an athlete, official, team or mission from further participation at that championship,
  - 2. The Secretary General may:
    - a. issues a letter of censure to Chiefs of Delegation (CoD),
    - b. under exceptional circumstances, temporarily suspend an athlete, an official or a team pending the decision of the Discipline Commission.
  - 3. The President of CISM may issue a letter of censure to Chiefs of Staff and/or civilian federations,
  - 4. The Board of Directors (BoD) or the Emergency Board (EB) may temporarily suspend a member nation until the following General Assembly. The BOD/EB will review all Discipline Commission findings imposing a financial penalty. The BOD/EB may lower the amount of the financial penalty or decide a financial penalty is not appropriate, but the BOD/EB may not increase the amount of the financial penalty.

- C. Where the above sanctions are considered inappropriate by any CISM authority the Secretary General will refer the case to the Discipline Commission which may impose the following maximum sanctions:
  - 1. Issue of a letter of censure to the Minister of Defense and/or Chief of Staff,
  - 2. Suspension of a member to lifetime,
  - 3. Suspension of a team up to four years,
  - 4. Temporary suspension of a member nation until the following General Assembly,
  - 5. Impose a financial penalty but only with the approval of the BOD/EB.
- D. All doping cases will be decided by the Discipline Commission. The Anti-Doping Regulations will be applied.
- E. Suspension or exclusion of a member nation from CISM and any sanctions proposed in excess of the above may only be imposed by the General Assembly.
- F. Any suspension of member nations shall be reviewed annually by the General Assembly.
- G. The Administration Body, through the Secretary General, will formally notify the Nation of the sanction taken.

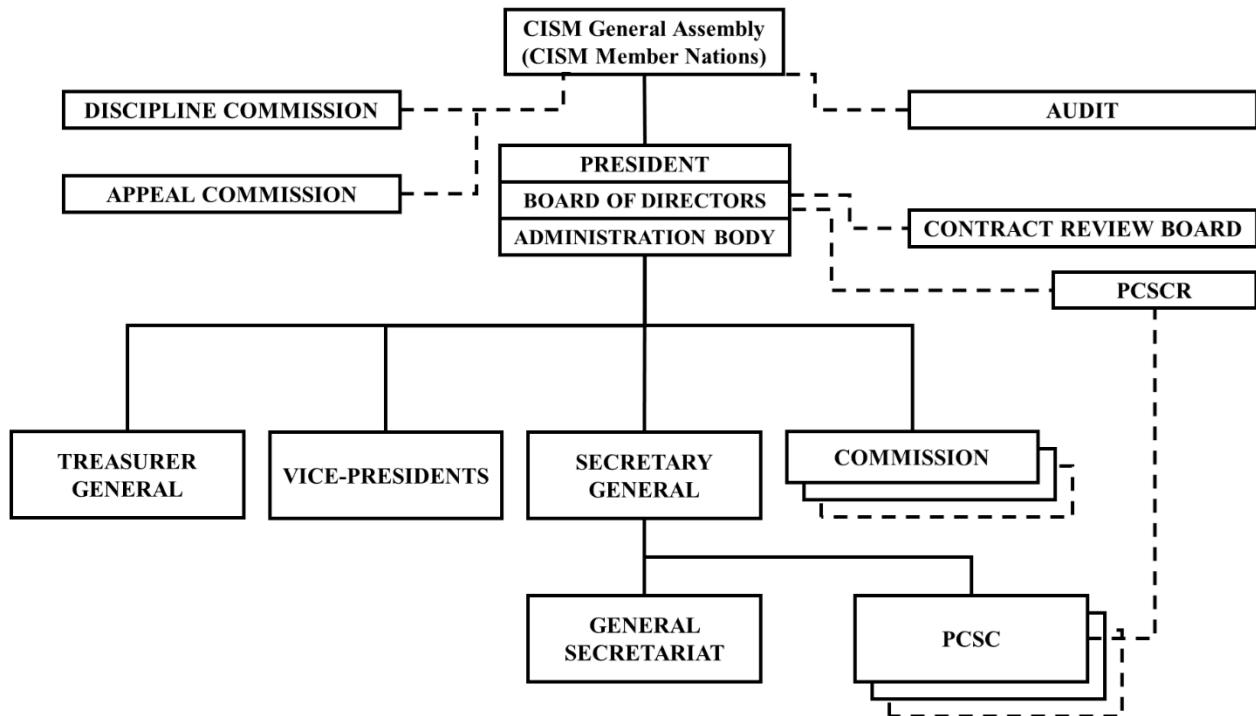
### **Article 1.13. PRECEDENCE IN PROTOCOL**

- A. The order of precedence is as follows:
  - 1. President,
  - 2. Vice-President of the host continent,
  - 3. Secretary General,
  - 4. Other Vice-Presidents in order of seniority,
  - 5. Members of the Board of Directors, in order of seniority based on date of election to the Board of Directors or, in case of equal service, military rank,
  - 6. Treasurer General,
  - 7. Chiefs of Delegation, based on the French alphabetical order of the nations they represent,
  - 8. Presidents of CISM Sport Committees Representative and Presidents of CISM Sport Committees in order of seniority based on date of election as PCSC, or in case of equal service, military rank.
  - 9. Presidents of Commissions (non-Board members),
  - 10. Delegates, based on the French alphabetical order of the nations they represent,
  - 11. Members of Commissions, CISM Sport Committees.
- B. The Official CISM Representative to an event, appointed by the Board of Directors, represents CISM and takes precedence over all other CISM authorities, unless the President of CISM is present.

## **Chapter II: ORGANIZATION**

### **Article 2.1. CISM ORGANIZATIONAL STRUCTURE**

A. The CISM organizational structure is shown below:



B. The main directional and managerial bodies and officers of CISM are:

Bodies:

1. General Assembly
2. Board of Directors
3. Administration Body
4. General Secretariat
5. Delegations
6. CISM Sport Committees
7. Commissions
8. Contract Review Board

Officers:

1. President
2. Vice-Presidents
3. Secretary General
4. Board of Directors' Members
5. Treasurer General
6. Chiefs of Delegations
7. PCSC Representative
8. Presidents of CISM Sport Committees (PCSC)
9. Presidents of Commissions

### **Article 2.2. THE GENERAL ASSEMBLY**

- A. The statutory General Assembly meets once a year under the authority of the president. The place and date are set two years in advance.
- B. The place is determined so as to rotate among the continents.
- C. The organization of a General Assembly will be used to spread CISM's influence in the region.
- D. The Board of Directors may call an extraordinary General Assembly if deemed necessary and shall do so if requested by at least one-third of the active member nations.
- E. Such an assembly shall take place within four (4) months of the receipt of the request to convene. The agenda of the extraordinary General Assembly shall reach the delegations at least one (1) month before the date set for the meeting. In exceptional cases, shorter notice may be given.
- F. CISM Regulations apply to an extraordinary General Assembly.

### **Article 2.3. GENERAL ASSEMBLY – RESPONSIBILITIES AND AUTHORITIES**

The following are the authorities and responsibilities of the General Assembly:

- A. Approves:
  - 1. The CISM strategic and annual business plans,
  - 2. The accounts and the budget,
  - 3. Acceptance of new member nations and changes in related policy,
  - 4. Final status of inactive or suspended nations and changes in related policy,
  - 5. All amendments to the Statutes,
  - 6. All amendments to the Regulations governing financial and electoral matters,
- B. Reviews the results of the strategic and annual business plans and provides guidance as may be required,
- C. Conducts statutory elections,
- D. Considers other matters placed before it by any CISM body,
- E. Decides on the dissolution of CISM.

### **Article 2.4. GENERAL ASSEMBLY – COMPOSITION**

- A. The General Assembly is composed of the:
  - 1. Delegations of member nations,
  - 2. President of CISM,
  - 3. Members of the Board of Directors,
  - 4. Secretary General and personnel of the SG appointed by the Secretary General,
  - 5. Treasurer General,
  - 6. Presidents of the CISM Sport Committees Representative and Presidents of CISM Sport Committees,
  - 7. Presidents and appointed members of Commissions
  - 8. Guests,
  - 9. Observers.
- B. Each delegation at the General Assembly comprises one Chief of delegation and a maximum of two (2) delegates. Other CISM permanent authorities as described under article 1.1. are not considered as part of their national delegation.

### **Article 2.5. BOARD OF DIRECTORS**

- A. The Board of Directors is accountable to the General Assembly and will report on an annual basis. The Board of Directors has the following authorities and responsibilities:
  - 1. Implement the decisions of the General Assembly,
  - 2. Control the work of CISM bodies,
  - 3. Develop and implements the CISM strategic and annual business plans,

4. Establishes and implements regulations except those under sole authority of the General Assembly,
5. Resolves any differences that may arise among the member nations,
6. Formulates mandates of CISM bodies and approve the organization and agenda of the Congress and General Assembly,
7. Establishes/dissolves Commissions,
8. Approves the CISM world events calendar for the next two years,
9. Ensures overall financial control and proper financial administration,
10. Proposes to the General Assembly its candidate for the Secretary General position after in-depth analysis of all candidates' CVs and interview of all candidates meeting the criteria set under article 4.8.,
11. Ratifies the decisions of the Emergency Board.
12. Suspend and reintegrate temporarily a member nation until the next General Assembly,
13. Confirms the appointment of PCSC and elects him/her,
14. Ratifies the election of the PCSCR,
15. Grants to a non-member nation a "conditional Membership" in accordance with Article 1.8.

B. Each member of the Board of Directors is required to participate in the work of the commission to which he has been appointed.

C. The Board of Directors is composed of nineteen (19) members as follows: the President of CISM, the four Vice-Presidents for continents and fourteen (14) members.

D. The nineteen (19) seats on the Board of Directors are divided between the four continents to ensure geographic balance as follows: Africa 5, Americas 4, Asia 4 and Europe 5. The nineteen seat is for the CISM President who represents the whole organization.

E. The conduct of the Board of Directors is as follows:

1. The Board of Directors normally meets at least two times a year. The first meeting constitutes the preparation of the General Assembly, the second the immediate preparation and the conclusion of the General Assembly.
2. A Board of Directors session consists of members, the Secretary General, the Treasurer General, the Presidents of the CISM Sport Committees Representative when required by the BoD and SG, appointed members of the General Secretariat, and other necessary assistants. A session may be either restricted or enlarged on the direction of the President.
3. The Board of Directors sessions are prepared by the Secretary General. The members of the Board of Directors shall provide him/her, at least one month in advance, any agenda items.
4. The President may convene the Board of Directors in extraordinary session.
5. A meeting is convened if requested by at least ten members.
6. Any decision of the Board of Directors is considered valid if taken when at least 50% of its members are present.
7. The decisions of the Board of Directors require the absolute majority of the valid votes cast by the members present. Each member has one vote.
8. The President only votes in case of a tie.

9. If the Board of Directors resolves differences between member nations, its decisions are immediately binding but may be appealed at the General Assembly.
10. A member of the Board of Directors absent from two consecutive obligations (i.e. meeting of a Commission, mission of Official CISM Representative, Board of Directors session, General Assembly) is considered as having resigned. However, upon the motion of the absent Board of Directors member, and in the Board of Directors sole discretion, the Board of Directors may excuse a member's absence if it is determined that the absence was caused by a force majeure event completely out of the control of the absent Board member. Force majeure events include events such as war, terrorist attack, strikes, or government shutdown; and superior temporary military orders.
11. The Board of Directors may invite Presidents of Commissions, President of CISM Sport Committee, Chief of Delegations and any other experts to assist at its sessions.

## **Article 2.6. EMERGENCY BOARD**

- A. In case of urgencies, decisions can be taken by the Emergency Board.
- B. This Board is composed of the CISM President, Vice-Presidents, the Secretary General, and the Treasurer General. Convening the Emergency Board is the President's prerogative.
- C. All members of the Board of Directors shall be immediately informed in writing about any decision taken by the Emergency Board. The decisions, thus taken, are ratified during the following session of the Board of Directors.

## **Article 2.7. ADMINISTRATIVE BODY**

- A. The Administration Body is composed of the President, the Secretary General, and the Treasurer General. The Body performs all duties and responsibilities as required by Belgian Law (ASB) and in accordance with the CISM Statutes and Regulations.
- B. Duties and responsibilities include:
  1. accountable under Belgian Law for all actions taken by CISM
  2. Representing CISM in all legal actions both as plaintiff and defendant,
  3. Signature authority on all documents committing CISM
  4. Takes legal and financially prudent actions as directed by the General Assembly, the Board of Directors, and the Emergency Board.:

## **Article 2.8. PRESIDENT**

The President of CISM is the highest individual authority representing CISM. His/her authorities and responsibilities are:

- A. Leads the CISM organization in accordance with its Statutes and Regulations,
- B. Watches over the proper implementation of the decision of the General Assembly and the Board of Directors by the Secretary General,
- C. Chairs the Congress and General Assembly,
- D. Chairs the Board of Directors and the Emergency Board,
- E. Presents an annual report to the General Assembly including his/her own activities and the BoD's activities,
- F. Chairs the Council of the Meritorious Order of CISM,

- G. Develops all relationships necessary for the proper functioning and influence of CISM with other international organizations,
- H. Communicates with highest national military authority of member nations in cases related to extreme lack of discipline,
- I. With the Secretary General, signs all documents related to CISM general policy,
- J. With the Treasurer General, signs all documents related to financial policy.
- K. He is a member of the Administration Body.

### **Article 2.9. VICE-PRESIDENT**

- A. The Vice-President represents CISM on behalf of the President and his/her continent within CISM. The Vice-President is accountable to the Board of Directors. His/her authorities and responsibilities are:
  - 1. Promotes CISM principles and all CISM activities in his/her continent,
  - 2. Presides over the Continental Meeting and serves as a spokesman on matters relating to the continent as a whole,
  - 3. Establishes and maintains a continental strategic plan approved by the member nations of its continent that complements CISM strategic plan and provide a copy of the plan to CISM HQ,
  - 4. Resolves continental issues and ensures adherence to CISM Regulations in his/her continent,
  - 5. Co-ordinates technical and scientific assistance and solidarity actions on his/her continent and decides on their priority,
  - 6. Assists in developing and implementing the CISM strategic and annual business plans, with the main focus on his/her continent,
  - 7. Presents an annual report to General Assembly through the Board of Directors, with a copy to the Secretary General. This report includes an overview and activity perspectives of his/her continent,
  - 8. Conducts primary elections among delegations of active member nations,
  - 9. Establishes and manages a continental secretariat and/or a liaison office,
  - 10. Approves the establishment of Liaison Offices within his/her continent in consultation with the continental membership,
  - 11. Establishes the continental and regional calendars and sends them for information to the CISM HQ,
  - 12. Is authorized to invite non-member nations to participate in CISM tournaments and regional championships,
  - 13. As member of the Council of the Meritorious Order of CISM, approves honors and decorates recipients,
  - 14. Undertakes liaison with the other continental sports' governing bodies,
  - 15. Establishes all the relationships essential for the proper functioning and full influence of CISM at the continental level.
- B. A Vice-President's seniority is based upon his/her years of service as Vice-President, with the date of election to the Board of Directors used to further establish seniority, if necessary.
- C. In the absence of the President of CISM, the senior Vice-President assumes the role of President.

## **Article 2.10. SECRETARY GENERAL**

- A. The Secretary General is accountable to the Board of Directors for administrative matters, financial management and for the oversight of Presidents of CISM Sport Committees. He is also accountable to the General Assembly for his/her own activities.
- B. The authorities and responsibilities of the Secretary General are as follows:
  - 1. Prepares Congresses, General Assemblies and Board of Directors sessions,
  - 2. Exercises authority over organizers of Congresses, General Assemblies, Board of Directors sessions, Military World Games and other CISM Events on protocol matters and adherence to regulations,
  - 3. Participates in the sessions of the General Assembly and the Board of Directors without the right to vote,
  - 4. Takes the minutes or record of decision of the General Assembly and Board of Directors sessions and co-signs with the President,
  - 5. Implements the decisions of the General Assembly, Board of Directors, Discipline and Appeal Commissions under the President's authority,
  - 6. Exercises oversight of Presidents of CISM Sport Committees,
  - 7. Executes technical and scientific assistance and solidarity actions within the limits set by the budget and in accordance with the decisions of the Board of Directors,
  - 8. Executes the measures related to communication and marketing to ensure the best image of CISM within budgetary limits and in accordance with the decisions of the Board of Directors,
  - 9. Ensures proper management and administration of the General Secretariat, including the civilian human resources policies,
  - 10. Administers, manages and safeguards the CISM budget and assets,
  - 11. With the President of CISM, signs all documents related to CISM general policy,
  - 12. Ensures the proper establishment of CISM Sport Committees for new category one (1) sports,
  - 13. Is member of the Commission for the Verification of Credentials,
  - 14. Assists the Discipline Commission without the right to vote,
  - 15. Co-operates closely with all constituent bodies of CISM, especially with Chiefs of Delegation,
  - 16. Proposes the CISM World calendar to the Board of Directors,
  - 17. Appoints replacements of Official CISM Representatives,
  - 18. With the prior approval of the President, he establishes and maintains the necessary contacts for the good implementation of its mission with public authorities and international organizations (IOC, GAIFS, FISU, UNESCO etc.),
  - 19. Establishes and maintains contacts with the international sports federations at his/her level,
  - 20. With agreement of the President, participates in main international events related to policy and sports (Congress, General Assembly, meetings, competition) to represent CISM,
  - 21. Communicates with Chiefs of Delegation in matters related to lack of discipline,
  - 22. Acts as Chancellor of the “Council of the Meritorious Order of CISM”,
  - 23. Performs any other duties assigned by the President of CISM.
  - 24. He is a member of the Administration Body and implements all tasks.

C. The General Secretariat is comprised of:

1. Individuals (military/civilian) detached to the CISM HQ and supported by their government, preferably, for a term of at least three (3) years.
2. Civilian technical and administrative personnel.

## **Article 2.11. TREASURER GENERAL**

The Treasurer General is accountable to the Board of Directors. His/her authorities and responsibilities are as follows:

- A. Ensures that all CISM expenditures are consistent with CISM Regulations, and the total budget approved by the General Assembly,
- B. Responsible for the control of the correct use of the financial resources and properties of CISM,
- C. Manages the investment portfolio within the parameters set by the General Assembly,
- D. With the President of CISM, signs documents related to financial matters,
- E. Participates in the sessions of the Congress, the General Assembly and the Board of Directors without the right to vote,
- F. Prepares and proposes the budget to the Board of Directors for approval by the General Assembly,
- G. Advises the Board of Directors on financial matters,
- H. Assists the Commission for the Verification of the Credentials.
- I. He is a member of the Administration Body.

## **Article 2.12. CHIEF OF DELEGATION**

A. As the leading national representative, the Chief of Delegation is accountable to his/her national authority. In the context of CISM events, the Chief of Delegation is also accountable to the CISM General Assembly. His/her responsibilities and authorities are as follows:

1. Presents a national position on all CISM matters and is empowered to vote at the General Assembly,
2. Ensures that his/her missions respect CISM regulations and other directives issued by CISM authorities and organizers,
3. Ensures that members of his/her missions behave with good sportsmanship and good discipline, on and off the field of competition,
4. Promotes the ideals of CISM in his/her national Armed Forces,
5. Leads his/her national Armed Forces in organizing and participating in CISM events,
6. Cooperates with the Vice-President for his/her continent and Liaison Office in promoting CISM events in his/her affiliated region and continent,
7. Cooperates with the Secretary General in meeting CISM administrative requirements,
8. Cooperates with Presidents of CISM Sport Committees in organizing competitions and providing members to CISM Sport Committees,
9. Cooperates with Presidents of Commissions to provide commission members,
10. Attends the Congress and General Assembly, continental and regional meetings,
11. Decorates recipients of his/her own country,
12. Assists nations, when requested and in so far as it is possible, with obtaining visas.

B. By signing the commitment (included with the official invitation), the Chief of Delegation certifies that:

- all competitors and staff members in the mission possess appropriate sports technical expertise;
- all competitors are members of his/her Armed Forces on active duty;
- the Chief of Mission and all other members of the mission have been informed of the Regulations and traditions of CISM, including the importance of fair-play and good behavior.

C. A Military Attaché cannot assume this function.

### **Article 2.13. LIAISON OFFICES**

A. Each Vice-President decides on the eventual establishment of one or several Liaison Office(s) in a CISM active member nation in consultation with the member nations in his/her continent. The Liaison Offices report directly to the Vice-President of the continent in which they are located.

B. The responsibilities of a Liaison Office within a region are to:

1. Assist the Vice-President to promote CISM principles,
2. Organize the regional calendar,
3. Disseminate, adopt, and apply the general instructions of the Vice-President,
4. Encourage the organization of clinics, congresses, study days, and promote their subsequent use,
5. Encourage non-member nations in its region to join CISM.

C. The Vice-President determines the nations falling under the jurisdiction of a Liaison Office.

D. On request of the Vice-President to the Board of Directors and Secretary General, the Chief of Liaison Office may be present at the General Assembly and attend the following CISM events:

1. The Congress,
2. The Continental Meeting and/or the Continental Liaison Office Meeting.

E. As a rule, the nation having accepted the responsibility for a Liaison Office shall cover the operating and travelling expenses of its members.

F. Liaison Offices shall hold at least one annual plenary meeting of their member nations. A report of this meeting shall be provided to the Vice-President of the continent within 30 days.

G. A nation will host a Liaison Office for a period of four (4) years. This period may be extended.

H. CISM is relieved of all civil or financial responsibilities for Liaison Offices including personnel, furniture, and buildings.

### **Article 2.14. OFFICIAL CISM REPRESENTATIVE –APPOINTMENT**

A. The Official CISM Representative at a military world championship is appointed by the Board of Directors from its members. However, in special cases, the Board of Directors may appoint another individual to officially represent CISM at a world championship. The Official CISM Representative may not act as Chief of Mission at the same time. The Vice-President appoints representatives for continental championships. Official representation at regional championships is preferable.

- B. The Secretary General officially notifies the designated representative and the host nation of the appointment of the Official CISM Representative for world championships. The Vice-President notifies representatives appointed for continental championships. The Liaison Office notifies those for regional championships.
- C. The host nation officially invites the Official CISM Representative at least three (3) months prior to the world championship. The Official Representative addresses a letter to the host nation (with copy to the General Secretariat) to confirm his/her participation.
- D. If the designated Official CISM Representative announces, prior to the championship, that he is unable to fulfil his/her commitment, he shall directly inform the Secretary General who will select another qualified individual.
- E. If the designated Official CISM Representative should, at the last minute, be unable to attend the championship, he shall notify the organizing nation and the Secretary General. In this case, his/her function will be carried out by another member of the Board of Directors present; if not, by a member of the CISM General Secretariat; if not, by the senior highest-ranking Chief of Delegation present; if not, by the senior highest-ranking delegate present.
- F. If the designated Official CISM Representative is unavailable and no other CISM delegate is listed among the missions present, the Chiefs of Mission, under the leadership of the Chief of Delegation from the organizing nation, will choose a "CISM representative" from the Chiefs of mission present.
- G. This representative will take over all the responsibilities of the Official CISM Representative.
- H. For continental and regional representatives, similar measures may be taken.

## **Article 2.15. OFFICIAL CISM REPRESENTATIVE**

### **MISSION**

- A. The Official CISM Representative represents CISM at a military world championship or other CISM events. Being always assigned a place of honor by the organizers, he takes precedence over all other CISM officials, except the President of CISM.
- B. To fulfil his/her threefold mission (protocol-discipline, sports matters, information), the Official CISM Representative must be perfectly familiar with the rules governing the organization of a championship and the duties of its main officials (President of CISM Sport Committee, President of the Technical Jury as well as the Chairperson of the organizing committee, etc.).
- C. Without encroaching upon the attributions of the organizing nation, the Official CISM Representative endeavors to help the Chairperson of the organizing committee to resolve any problems of a disciplinary or protocol nature. He arbitrates any issue and makes all necessary decisions in a spirit of objectivity, co-operation and understanding. He is the final disciplinary authority on any incidents occurring during a championship, on or off the field of competition.

### **RESPONSIBILITIES**

The authorities and responsibilities of the Official CISM Representative are as follows (also adaptable to continental and regional representatives):

- A. Protocol-discipline:
  - 1. Verifies the membership status of all participating nations prior to the preliminary meeting,
  - 2. Attends the opening and closing ceremonies of the championship, chaired by him/her or a high-ranking dignitary of the organizing nation,

3. Leads the missions in the commemorative ceremony which may be conducted by CISM at a national monument, memorials, etc.,
4. Represents CISM on official and diplomatic visits,
5. Selects representatives among the missions who will take the floor on various official occasions,
6. Presents CISM titles and awards,
7. Presents the official CISM gift at the closing banquet,
8. Delivers the final speech at the closing ceremony,
9. Ensures that the attitude of all participants conforms to the rules and ideals of CISM,
10. Investigates all disciplinary incidents including sexual and other forms of harassment and sexual assault allegations and imposes or recommends sanctions depending on the circumstances (Article 1.12.B.1). The OCR will work with the organizing nation regarding all misconduct of a criminal nature to include sexual assault allegations.

**B. Sports matters:**

1. Reviews, with the President of CISM Sport Committee and the Chairperson of the organizing committee or his/her representative, the championship program and the attribution of tasks,
2. Establishes contacts with the missions and referees,
3. Attends the preliminary meeting and:
  - a. encourages the teams to maintain an exemplary attitude and behavior,
  - b. constitutes the Jury of Appeal,
  - c. supervises the correct composition of the Technical Jury;
4. Supervises the control of the military identity of the participants,
5. Attends sports events,
6. Keeps informed about any protests referred to the Technical Jury,
7. Convenes and chairs the Jury of Appeal,
8. May attend the meeting of the CISM Sport Committee,
9. Chairs the Anti-Doping Commission,
10. Sends the Doping Control Official records to the General Secretariat,
11. Attends the study day.

**C. Media:** chairs the information and press conferences.

**REPORT**

The Official CISM Representative will ensure that the joint report is completed at the end of the world championship and sent to the Secretary General within two (2) weeks for appropriate distribution.

**Article 2.16. CISM SPORT COMMITTEE**

- A. The Secretary General shall ensure a CISM Sport Committee (CSC) is established for each sport admitted by CISM at world level. The Sport Committee's mandate extends beyond the duration of one world championship.
- B. The Sport Committee is composed of:

1. a President,
2. a Secretary,
3. several members, preferably at least one from each continent, whose appointments shall be approved by their respective delegations.

C. A Chief of delegation accepting the appointment of a President CISM Sport Committee, Secretary or member accepts their statutory and financial obligations. The President of CISM Sport Committee shall send each member's references (rank, name, nationality, qualifications and full address) with the annual report to the General Secretariat.

D. The President and members of a CISM Sport Committee are entitled to one (1) vote. In case of a tie, the President of CISM Sport Committee has the deciding vote.

#### **Article 2.17. PRESIDENT OF CISM SPORT COMMITTEE**

A. The President of CISM Sport Committee (PCSC) is accountable to the Secretary General. His/her general authorities and responsibilities are as follows:

1. Manages and develops a CISM sport for military athletes, both male and female,
2. Is the ultimate CISM Sport authority and oversees the technical conduct of a world military championship in a specific sport,
3. Maintains the currency of the regulations of the sport,
4. Promotes his/her sport world-wide,
5. Supervises the drawing up of the world, continental and regional calendars of his/her sport up to five (5) years in advance. In order to establish these calendars, the President of CISM Sport Committee has the full authority to solicit delegations for organizing championships, recognizing that only the Chief of Delegation has the authority to commit his/her nation to host a CISM World Championship. To avoid conflicts of dates between CISM and civilian competitions, the President of CISM Sport Committee must be aware, at all times, of the dates reserved for important international events by the International Federation when dates of his/her championship are fixed,
6. Maintains liaison with the International Federation governing his/her sport,
7. Determines proper ways of achieving new training methods, new material and equipment, recent documentation (books, articles, brochures ...),
8. Approves the regulations of the challenge cup/permanent trophy/trophies (if any),
9. Conducts study days, clinics and courses,
10. Allocates tasks among the CISM Sport Committee Members,
11. Attends the General Assembly, participates in the Congress, the annual meeting called by the Secretary General, the military world championships of his/her sport and may attend continental meetings.

B. At championships, the President of CISM Sport Committee's authorities and responsibilities are:

1. Attends preliminary onsite meetings (may be delegated to CSC member) establishes contacts with the organizing committee and referees,
2. Attends the preliminary meeting where he establishes the Technical Jury,
3. Attends the technical section meetings of the organizing committee,
4. Attends sports events,

- 5. Acts as technical adviser to the Official CISM Representative (especially during the Jury of Appeal meeting),
- 6. Is informed of any complaints referred to the Technical Jury,
- 7. Co-operates with the organizing committee on study days during the championship,
- 8. Is a member of the Anti-Doping Commission,
- 9. Chairs the CISM Sport Committee (CSC) meeting(s),
- 10. May chair the Technical Jury,
- 11. May deliver a speech at the closing ceremony,
- 12. Completes his/her part of the joint report,
- 13. Attends the information and press conference.

C. The Secretary General and the PCSCs normally meet as a group twice a year along with the General Secretariat (Sport Department). At the SG's discretion, the CISM Sports Commission and other CISM authorities may be invited to participate. The first meeting, held at the beginning of the year, constitutes the preparation for the new CISM Sports Calendar and discussions/outcomes from the previous BoD Meeting. The second meeting occurs as a part of the agenda of the General Assembly and Congress. The SG may also convene a third meeting, by VTC, when determined necessary to discuss the main topics of the GA and second BoD meeting; to initiate preparations for the next calendar; and to share lessons learned.

## **Article 2.18. PRESIDENTS OF THE CISM SPORT COMMITTEES REPRESENTATIVE**

- A. The Presidents of the CISM Sport Committees Representative (PCSCR) is a PCSC elected by the majority of the PCSCs.
- B. The conduct of the PCSCR is as follow:
  - 1. Represents the PCSCs to whom is accountable,
  - 2. Participates in the sessions of the BoD without the right to vote,
  - 3. May intervene in the sessions of the BoD on sports matters or upon specific request made by the BoD, by the Secretary General or by the PCSCs,
  - 4. Coordinates and develops the PCSCs proposals to be presented in the BoD sessions,
  - 5. Updates the PCSCs after the BoD sessions.
- C. All costs related to the participation of the PCSCR in BoD sessions are responsibility of his/her Delegation.

## **Article 2.19. COMMISSIONS**

- A. The Board of Directors establishes commissions for CISM activity in a specific area. The following commissions currently exist:
  - 1. Regulations Commission
  - 2. Strategy Commission
  - 3. Finance and Budget Commission
  - 4. Sports Commission
  - 5. Sports Science Commission
  - 6. Women in CISM Commission
  - 7. Solidarity Commission

- B. The basic role of commissions is to undertake studies in the principal activities of CISM to assist the Board of Directors. Each commission is responsible to:
  - 1. Manage, lead, and develop the activity in its mandated area of responsibility,
  - 2. Propose policy, procedures or actions,
  - 3. Present reports to the General Assembly as decided by the Board of Directors.
- C. Commissions are established and dissolved according to need. Specific mandates are provided by the Board of Directors. Individual mandates are included as an Appendix to the Regulations.
- D. Commission members are chosen by the President of the Commission from delegates or experts recommended by delegations. If necessary, the Board of Directors can modify the composition of a commission. All related costs are assumed by delegations from contributing nations.
- E. The CISM President, the Vice-Presidents, the Secretary General, and the Treasurer General of CISM may not preside over a commission nor be member of it. However, any Board of Directors member, the Secretary General and the Treasurer General may participate in commission meetings in a consultative capacity.
- F. Commissions do not have decision making authority unless it is delegated by the Board of Directors.
- G. The President of the Commission is accountable to the Board of Directors and is responsible to direct the work of the Commission, draft and maintain minutes, and submit written reports.
- H. Commission Presidents who are not member of the Board attend the General Assembly and participate in the Congress. They will be invited to all Board of Directors meetings and shall be present at least once a year at the first annual meeting that prepares the General Assembly.
- I. Commission Presidents absent at a Board of Directors meeting shall submit a written report.
- J. Commissions meet as determined by the respective President with the concurrence of the Board of directors and the Secretary General. The minutes, signed by the President of the Commission, are sent to the Secretary General for appropriate distribution.
- K. A commission member who is absent from two (2) consecutive meetings without reason is relieved.
- L. The mandates of the CISM Commissions listed in Art. 2.19. A. are detailed in Appendix 26 to these Regulations.

## **Article 2.20. DISCIPLINE COMMISSION**

- A. The role of the CISM Discipline Commission is to decide on disciplinary matters, including doping cases (which were not decided through the procedures described in item 9.2.D, Chapter IX), criminal violations, misconduct, sexual and other forms of harassment, and sexual assault incidents reported by CISM authorities.
- B. The Discipline Commission is composed of a President and three (3) members with two alternates appointed for a four (4) year term. The Commission normally meets in Brussels. Upon proposal of the Secretary General, the Board of Directors appoints the President of the Discipline Commission, the members and the alternates from military and civilian experts in Sports and Law in countries close to the CISM General Secretariat.

After the mandate of four years, the Board of Directors may re-appoint the same individual for additional four-year periods. However, the Board of Directors may relieve the President or any member for cause at any time. The Secretary of the Commission is a member of the General Secretariat designated by the Secretary General.

In case the appointed president cannot fulfil his/her mandate, the commission will select one of its members to be the “acting President of the CISM Discipline Commission” until the Board of Directors formally appoints a new president.

C. The following are under the authority of the Discipline Commission:

1. In cases of serious disciplinary infractions, CISM authorities may submit the matter through the General Secretariat to the Discipline Commission for decision. The Commission, assisted by the Secretary General, then shall conduct a full investigation and, if appropriate, shall afford the subject of the investigation an opportunity to submit a rebuttal or other evidence before a final decision is made. The Commission may impose sanctions within its authority (art 1.12. C.) or recommend consideration by the General Assembly.
2. If the subject of the investigation requests to be heard by the Commission, the latter shall convene. The Commission President decides in all other matters if a decision can be made by correspondence.
3. A decision shall be made by a relative majority of votes cast. In case of a tie, the President has the deciding vote.

D. The Commission shall start its investigation within three weeks after the case has been submitted and work diligently in order to resolve the matter as quickly as possible given the complexity of the issues presented.

E. The final decisions of the Discipline Commission will be reported by the Commission President, through the Secretary General, to the Chief of Delegation concerned. The President of the Commission will provide an analysis annually to the General Assembly through the Board of Directors.

## Article 2.21. APPEAL COMMISSION

- A. The role of the Appeal Commission is to examine in an independent, objective and impartial manner any appeals to the decisions of the CISM Discipline Commission or CISM authorities except for all cases concerning doping (as outlined on chapter IX, article 9.2.E.).
- B. The Appeal Commission is the final CISM level of appeal, and its decisions are binding. It is the right of any aggrieved party to appeal to the International Court of Arbitration for Sport in Lausanne, Switzerland.
- C. The Board of Directors, upon the proposal of the President of CISM, appoints the President of the Appeal Commission and the three members from a list of nominees drawn from military delegates. The appointment will last for a period of 4 years. After the four-year mandate is completed, the Board of Directors may re-appoint the same individual for an additional four-year period. However, the Board of Directors may relieve the President or any member of the Appeal Commission for cause at any time. The Secretary of this commission is a member of the General Secretariat designated by the Secretary General. The Appeal Commission is an independent body, not subject to the direction of the Board of Directors or General Assembly. The President and the members appointed to the Commission shall all be independent of the case being considered.

In case the appointed president cannot fulfil his/her mandate, the commission will select one of its members to be the “acting President of the CISM Appeal Commission” until the Board of Directors formally appoints a new president.

D. The following is the staffing process for appeal cases:

1. The Appeal Commission shall be convened by the President of the Commission,
2. In order to be considered, appeals shall be made not later than three weeks after receipt of the decision of the CISM Discipline Commission and shall be sent to the Secretary General in a written statement of appeal containing:

- a. the appellant's specific request for relief,
- b. a copy of the decision appealed from,
- c. an application to stay the execution from the decision appealed if applicable, together with justification,
- d. any statement, documents, video tapes or other evidence supporting the appeal,
- e. a statement that the delegation will accept the financial consequences of the decision of the Commission,
- f. the personal signature of the Chief of Delegation.

3. Each appeal shall be discrete. Delegations may not submit joint appeals,

4. Each appeal shall be accompanied by a deposit of Euros 1,000 payable to CISM. Failure to deposit this amount shall render the appeal void. If the appellant wins the case, the deposit shall be refunded. If the appeal is rejected the deposit is forfeited. If the appeal is withdrawn, any costs incurred shall be deducted from the deposit,

5. Any appeal which, in the opinion of the President of the Appeal Commission, does not comply with the provisions of these regulations or is deemed to be manifestly unjustified shall be disregarded,

6. The Commission shall normally reach its decision based on the documents and other evidence submitted to it; however, the appeal Commission may request additional evidence (e.g. video recordings) and may call upon legal advice,

7. The decision will normally be taken within eight (8) weeks after the Appeal has been registered at the General Secretariat. Failure of the Appeal Commission to issue its decision within eight (8) weeks will result in the automatic reversal of the Discipline Commission decision that was appealed,

8. A decision shall be made by a relative majority of votes cast. In case of a tie, the President has the deciding vote,

9. The delegation concerned shall be entitled to a hearing if so requested,

10. The Appeal Commission is responsible for determining the allocation of costs following the conclusion of the case. In general, costs incurred by the appeal procedure will be charged to the losing party,

11. The Appeal Commission shall notify the Secretary General in writing of its final decisions. The Secretary General shall then inform the Chief of Delegation concerned and, ultimately, the Board of Directors and the General Assembly.

## **Article 2.22. WORKING GROUPS**

- A. Working Groups may be established by the Board of Directors to study a specific issue or execute a specific task.
- B. The Board of Directors determines the mandate and selects the president. The president selects the members. The mandate ends upon the presentation of the final report.
- C. The Working Group is accountable to the Board of Directors or to the specified commission as indicated in the mandate.

## **Chapter III: CONGRESS AND GENERAL ASSEMBLY**

**Definition and composition:** The General Assembly is the supreme authority of CISM. It is composed of delegations from member nations. The General Assembly shall be fully empowered to act within the scope of the CISM Statutes and the Regulations.

**General Assembly Session:** The General Assembly shall meet at least once a year under the Chairpersonship of the President or, if the President is not available, the senior Vice President. The date and the venue of General Assembly meetings shall be determined and announced two years in advance. The agenda shall be provided to all CISM delegations and bodies by the Secretariat General at least six weeks before the General Assembly.

### **Article 3.1. SUMMONS – INVITATION**

- A. A distinction must be made between summons and invitations which are made as follows:
  1. The summons, together with a summary of the agenda, is dispatched to all CISM delegations and agencies by the General Secretariat,
  2. The invitation is extended by the Chief of Delegation organizing the Congress and General Assembly to the CISM authorities, Chiefs of Delegation and agencies as listed in the CISM directory.
- B. A copy of the invitation is sent through diplomatic channels. This formality is essential. If a nation has no diplomatic relations with another nation, the invitation is sent through the General Secretariat.
- C. The invitation should be sent at least six (6) months in advance and comprise the following:
  1. The CISM emblem and the organizing nation's coat of arms presented on the cover,
  2. The standard invitation text,
  3. The general program,
  4. Conditions of stay,
  5. Answer form for the preliminary agreement,
  6. Answer form for the final entry.
- D. Observers
  1. The organizing nation may invite observers from non-member nations with advance permission from the Board of Directors. An observer is not a CISM authority and therefore may not vote.
  2. Representatives from embassies and military attachés accredited to the organizing nation are considered as "observers".
  3. Representatives from sports organizations in contact with CISM may be invited with permission from the Board of Directors.
- E. Press and media  
The organizing nation should invite representatives from the national and international press. The meetings and ceremonies to which they are admitted are stated in the invitation.

### **Article 3.2. CONDITIONS OF STAY**

The invitation will specify the following points:

- A. Participation costs  
The costs of meals and accommodations will be indicated in a currency that is convertible on the international market. Incumbent penalties in case of late cancellations / no show will also be listed.

**B. Spouses**

The invitation will indicate the conditions of stay for accompanying spouses, if invited by the organizing nation.

**C. Assistants**

The conditions of stay for possible assistants (aide de camp, press attaché, etc.) will be fixed.

**D. Formalities**

1. The necessary visas,
2. The requested vaccinations,
3. All other formalities requested by the organizing nation.

**E. Uniforms**

1. Specify the dress code (military or appropriate civilian attire) for each event, according to CISM Dress Code Guidelines.
2. Indicate winter or summer uniform.

### **Article 3.3. PREPARATION OF THE CONGRESS AND GENERAL ASSEMBLY**

**A. Congress and General Assembly** are prepared such that all delegations, Commissions and Presidents of CISM Sport Committees have participated in its preparation. The objective is to promote, for a maximum number of participants, a full understanding of the agenda and careful study of the issues and required decisions. Thus, it is a long process with two aspects:

**B. Material**

This aspect includes lodging, transportation, organization of the rooms, organization of the ceremonies, visits and cultural events.

**C. Intellectual**

1. Delegations of member nations shall arrive at the meetings in possession of the preparatory documents, which they have taken time to study previously. This means a two-way effort in matters of information:
  - a. delegation, Liaison Offices to the General Secretariat,
  - b. General Secretariat to delegations, Liaison Offices.
2. In practice, the preparation of the agenda is divided into two phases:
  - a. proposals from delegations and any other CISM functional bodies sent into the General Secretariat four (4) months before the Congress and General Assembly in English and French together with all covering documents,
  - b. drawing up of the agenda by the Secretary General who shall include all proposals. The agenda is approved by the Board of Directors.

### **Article 3.4. GENERAL PROGRAM**

**A.** Once appointed, the host nation's Organizing Committee shall comply with all prescriptions contained in the following documents:

- CISM General Assembly & Congress Guidelines
- CISM Protocol Manual
- CISM Flags Manual

**B.** The total duration of the meeting of the Congress and the General Assembly in the host nation is eight days maximum.

- C. Before the start of the Congress and General Assembly, the Chiefs of Delegations complete the accreditation by providing to the secretariat:
  - 1. a list of the attending delegates, stating the name of the Chief of Delegation,
  - 2. a document of investiture signed by the Minister of Defense or a Chief of Staff, concerning a Chief of Delegation whose appointment has not been yet officially announced to CISM. A delegate unable to present such a document will only be considered as observer.
- D. Each Congress and General Assembly has its own organization and development. Normally, the program is as follows:
  - 1. Meeting of the Board of Directors,
  - 2. Opening ceremony,
  - 3. Press conference,
  - 4. Meetings of the Presidents of CISM Sport Committees, Commissions or working groups,
  - 5. Continental meetings,
  - 6. The Congress,
  - 7. One cultural day or cultural activities,
  - 8. The statutory General Assembly,
  - 9. Closing ceremony,
  - 10. Meeting of the Board of Directors.
- E. The program of the Congress and General Assembly is generally divided into sessions. Each session normally lasts a half day. The regular sessions are:
  - 1. The opening session is dedicated to officially kick-off the Congress. It is dedicated to lecturers invited by the CISM Board of Directors to address issues of international relevance.
  - 2. The sessions of the Congress
    - a. one session dedicated to the different reports of the CISM authorities (President, Vice-Presidents, Secretary General and Treasurer General) and optionally Commission Presidents. Each report may be followed by a Q&A session moderated by the CISM Secretary General,
    - b. one session dedicated to strategic and business planning, discussions and debates over proposals emanating from the BoD (Decision Files), presentations and exchange of information.
  - 3. The General Assembly is dedicated to reports from the CISM senior leadership, statutory matters, approvals, elections, presentation of the next Congress / General Assembly and miscellaneous points and questions.
- F. The Commission for the Verification of Credentials meets before the General Assembly.
- G. Presentations by partners take place during the Congress.

### **Article 3.5. AGENDA OF THE GENERAL ASSEMBLY**

- A. Chronology and main points of the agenda are:
  - 1. Welcome remarks by the President,
  - 2. Roll Call (attendance),
  - 3. Presentation of new members and new officials,

4. Approval of the agenda,
5. Approval of the minutes of the preceding General Assembly,
6. Report of the Commission for the Verification of Credentials and nomination of the ballot tellers,
7. Approval of Decision Files,
8. Statutory elections,
9. Information on the next Congress and General Assembly,
10. Miscellaneous items.

B. Each proposal presented as an officially numbered Decision File, shall be voted on and the decision recorded by the General Secretariat.

### **Article 3.6. OPENING CEREMONY**

- A. All ceremonies are held before the beginning of the Congress / General Assembly and normally include:
  1. A military ceremony,
  2. Protocol visits,
  3. A tribute at a monument.
- B. The military ceremony is conducted according to local customs and procedures, however, has to follow the CISM minimum requirements. It consists mainly of:
  1. Reception of the local highest authorities accompanied by the CISM President, the CISM Vice-President of the host Continent and the CISM Secretary General;
  2. The flag of the host country is hoisted accompanied by its anthem (short version);
  3. The CISM flag is hoisted accompanied by its anthem (short version);
  4. Welcome speech by the local highest authority (or according to the decision of the Organizing Committee);
  5. Welcome speech by the CISM President;
  6. The most important dignitary present pronounces the traditional phrase: "**I declare the ... Congress and the General Assembly (or BoD) of CISM opened**";
  7. The host nation has to respect the CISM protocol precedence addressed in these regulations;
  8. If it is necessary, the CISM Order/Sport of Merit can be presented during the Opening Ceremony;
  9. The Opening Ceremony may be followed by a welcome banquet.
- C. The choice of protocol visits is left to the initiative of the host authorities. It usually includes:
  1. An audience of the President with the head of state or the highest national authority,
  2. A visit by the Board of Directors and the Secretary General to civilian and military authorities (Minister of Defense, Chief of Staff, etc.).
- D. A commemorative ceremony at a chosen monument with possibly the laying of a wreath.

### **Article 3.7. CLOSING CEREMONY**

- A. The Closing Ceremony is conducted according to local customs and procedures, however, has to follow the CISM minimum requirements. It consists mainly of:
  1. Reception of the local highest authorities accompanied by the CISM President, the CISM Vice-President of the host Continent and the CISM Secretary General;
  2. Closing speech by the local highest authority (or according to the decision of the Organizing Committee);
  3. Closing speech by the CISM President;
  4. CISM Order/Sport of Merit Ceremony (if there is someone to be bestowed);
  5. The CISM flag is lowered accompanied by its anthem (short version);
  6. The flag of the host country is lowered accompanied by its anthem (short version);
  7. Hand over CISM Flag to the next host country;
  8. The most important dignitary present pronounces the traditional phrase: "**I declare the .... Congress and the General Assembly (or BOD) of CISM closed**".
  9. The host nation has to respect the CISM protocol precedence addressed in these regulations.
- B. This ceremony may be preceded by a reception or followed by a formal dinner. It may also be enhanced by cultural and artistic displays from the organizing nation.
- C. At least two (2) days in advance, the organizing delegation informs the Board of Directors of the procedures involved in the closing ceremony:
  1. Attending dignitaries,
  2. Spouses invited or not,
  3. Special protocol, etc.
- D. In the course of the closing ceremony, no souvenir gifts are to be exchanged by participating delegations. A separate gifts exchange Ceremony is organized jointly between the host nation and the Secretary General.

### **Article 3.8. PUBLIC RELATIONS**

- A. Objectives  
The organizing delegation and CISM must seize the opportunity presented by the opening of the Congress and the General Assembly to:
  1. Establish official contact between the military and civilian authorities of the organizing nation and the participants,
  2. Enhance CISM's prestige by attracting mass media attention,
  3. Present a broad assessment of CISM activities and expose its philosophy,
  4. Pay homage to the organizing nation by emphasizing its participation in CISM and the success of its athletes.
- B. Form  
This may take the form of a press conference given by the President of CISM, assisted by the Secretary General, the concerned Vice-President, the chief of the organizing delegation and other senior officials.

### C. Guests

The following should be invited to the ceremonies and dinner:

1. High ranking military authorities,
2. Accredited ambassadors and military attachés,
3. Members of the Olympic committee and sports federations,
4. Representatives of the media (radio, newspaper, television),
5. Well-known athletes who have participated in CISM championships.

### **Article 3.9. CULTURAL ACTIVITIES**

- A. The organizing delegation may plan social and cultural activities intended to further relations and share traditional customs and typical sights with the participants.
- B. These activities must however be carried out with a certain degree of restraint (half a day or evening) in order not to interfere with the important tasks to be accomplished by the Congress and General Assembly.

### **Article 3.10. DEBATES**

- A. Debates will be effective and easy to follow, while avoiding excessive length and repetition.
- B. Delegations should be prepared with the following documents at hand:
  1. CISM regulations,
  2. Minutes of the previous General Assembly,
  3. CISM annual report,
  4. Preparatory documents for the Congress and General Assembly,
  5. National and international calendars for those sports about which they are concerned.
- C. Chiefs of Delegations shall be prepared to decide on the following important matters:
  1. Calendar, organization and participation,
  2. Elections,
  3. Annual membership fee, and
  4. Proposals submitted in the preparatory documents.
- D. All documents drawn up by a delegation or by a member of the Board of Directors will be submitted to the Congress and General Assembly Secretariat, which will make arrangements for their distribution. Delegations may not distribute their own documents.
- E. During debates, parliamentary procedures shall apply as follows:
  1. Permission to speak shall be requested from the President, who will decide the order of priority,
  2. All motions brought forward by a delegation - except those on the agenda - shall be seconded by another delegation. If need be, the President may request it,
  3. Propositions for amendment of a text issued, shall be drawn up, read and commented upon before the General Assembly, before being handed over to the President. Sufficient copies in English and French shall be distributed to all Chiefs of Delegations,

4. Each proposition for amendment shall be submitted to the vote of the General Assembly before proceeding with the vote on the text itself,
5. Any motion or intervention of political character or casting a doubt on a nation not represented will be interrupted by the President and the General Assembly will be consulted on its advisability,
6. Speakers will be clear and concise. The President may at any given moment set a time limit to a speech.

#### **Article 3.11. REPORTS**

- A. Reports by the Commissions, the CISM Sport Committees and the Working groups shall be signed by its President.
- B. Any member may attach a "minority" report if he disagrees with a statement or proposition made.
- C. These reports may not be issued to the delegations without approval from the Board of Directors.

#### **Article 3.12. MINUTES**

- A. The decisions of the General Assembly are recorded in the minutes that are signed by the President and Secretary General and transmitted to the member nations. The original copy is maintained in the archives of the General Secretariat, which holds them indefinitely at the disposition of the member nations.
- B. Those decisions are effective as of the date of publication of the minutes unless otherwise specified.

## **Chapter IV: VOTING, ELECTIONS, APPOINTMENTS**

### **Article 4.1. RIGHT TO VOTE**

- A. Only the delegations of active member nations have the right to vote at the General Assembly. Each delegation has one (1) vote. Normally, the Chief of Delegation exercises the right to vote on behalf of his/her delegation.
- B. Vote by proxy is not acceptable. However, the Chief of Delegation may authorize a delegate of his/her nation to vote on behalf of the delegation. If he does not and must depart the GA early because of unavoidable circumstances (e.g. emergency situation, travel arrangement), his/her right of vote is exercised in accordance with article 4.2.D.
- C. Any delegation of an active member nation or member of the Board of Directors may, at any time, ask for an explanation of any CISM activity undertaken by any CISM authority. If such a request indicates a lack of confidence, it shall be made in writing and include precise justification. It may result in a vote of confidence (secret ballot) at the next General Assembly as determined by the Board of Directors.
- D. A vote of no confidence results in the retirement of the concerned CISM authority from office.

### **Article 4.2. VOTING PROCEDURE**

- A. The preparatory document for the General Assembly includes a list of candidates for posts as established in the CISM Statutes.
- B. Candidatures shall be confirmed at the General Assembly. If there is a lack of candidates for any vacancy, the Board of Directors has the right to submit nominations to the General Assembly.
- C. Elections occur during the last General Assembly plenary session as follows:
  1. The Board of Directors appoints four (4) delegates (one (1) Chairperson and three (3) members) to serve as "tellers". These four persons are the only ones authorized to participate in counting votes. At the end of each count, the Chairperson of the ballot tellers gives the Secretary General a poll sheet indicating the result of the vote,
  2. Ballots are prepared by the Secretary General,
  3. The voting process and the reporting of results to the Secretary General are conducted under the supervision of the Chairperson of the tellers. At the end of the session, the ballots are destroyed.
- D. If a Chief of Delegation intends to depart the General Assembly early without delegating his/her voting authority to one of his/her delegates, his/her nation will not be allowed to vote.

### **Article 4.3. VOTING REGULATIONS**

- A. Definitions
  1. Blank ballot  
Any ballot on which the voter has written nothing is considered as a "BLANK BALLOT". This ballot is a valid vote counted as an abstention.
  2. Null & void ballot  
Any ballot containing a written entry or sign other than that prescribed by the rules is considered as a "NULL & VOID BALLOT".

### 3. Valid ballots

The "VALID BALLOTS" are the ballots remaining after the "NULL & VOID BALLOTS" have been deducted from the total number of ballots received.

Example: - active nations entitled to vote present 50  
- votes include null & void ballots cast 2  
- valid ballots  $50-2=48$  48

### 4. 3/4 majority

The 3/4 majority corresponds to 3/4 of present active nations. In case of fractional number, this number is rounded up to the next number.

Example: - present active nations 50  
- 3/4 majority  $50 \times 3/4 = 37,5$  38

### 5. Absolute majority

Absolute majority corresponds to half of the total present active nations plus (+) one (1).

Example: - present active nations 50  
- minimum absolute majority required  $(50:2)+1=26$

### 6. Relative majority

Relative majority corresponds to the higher score between "for" or "against" votes.

## B. Rules

1. The vote is done by a show of hands or secret ballots. The sequence for a vote through a show of hands is as follows: for - against - abstention.
2. For the secret vote, the Secretary General calls the delegations in French alphabetical order. The Chief of Delegation puts his/her ballot in the ballot box when his/her nation is called. The ballot sheet will contain three boxes: for - against - abstention, and the chief of delegations will vote one (1).
3. Voting on admission of nations, election of persons and vote of confidence are done by secret ballot unless a request to vote by a show of hand is approved by the General Assembly by simple majority.
4. Other votes take place by a show of hands unless a request for a secret vote is approved by the General Assembly by simple majority. In that case, a roll call in French alphabetical order is taken.
5. The required majority must be reached to adopt a proposal or elect a candidate.
6. The voting majorities required are:
  - a. 3/4 majority for:
    - Acceptance to join CISM,
    - Exclusion from CISM,
    - Amendments to Statutes,
    - Dissolution of CISM.
  - b. absolute majority for:
    - Amendments to the Regulations or any other matters as long as the Statutes are not affected in any way,
    - All other cases unless this chapter provides otherwise.
7. The detailed results of all votes shall be publicly announced.

#### **Article 4.4. COMMISSION FOR VERIFICATION OF CREDENTIALS**

- A. The Commission for Verification of Credentials is responsible to:
  - 1. Validate the functions and qualifications of attending delegates,
  - 2. Validate the eligibility of candidates for elections,
  - 3. Validate the constitution of the General Assembly.
- B. Commission for the Verification of Credentials, appointed by the Board of is composed of three (3) members, a Vice-President, chairing the commission, a member of the Board of Directors and the Secretary General. They are assisted by the Treasurer General and the President of the Commission for Regulations who takes the minutes.
- C. Delegates shall be officers appointed as such by their governments or by the appropriate authorities of their countries. Proof of this appointment shall be provided, failing which the officers in question will be considered as observers. As such, they may attend all meetings without taking part in the discussions.
- D. Verification of functions and qualifications of attending delegations. Delegations may represent:
  - 1. Active member nations (with the right to vote),
  - 2. Inactive member nations (without the right to vote),
  - 3. Nations invited to the General Assembly as an observer (without the right to vote).
- E. The commission determines the validation of the nations eligible to vote, including those nations which authorized, through an official letter issued to the CISM Secretary General, a delegate to vote in absence of the official Chief of Delegation.
- F. The Commission has to verify that all conditions specified in articles 4.6 to 4.9 are met.
- G. Article 27 of the Statutes establishes the required conditions for the validation of a General Assembly. The General Assembly cannot make any decision if these conditions are not met.
- H. The commission is authorized to make all necessary verifications concerning the delegates, the delegations, the candidates and the composition of the General Assembly. It reports its findings to the General Assembly.

#### **Article 4.5. STATUTORY ELECTIONS**

- A. In accordance with Statutes (art. 26), the General Assembly elects the President, the Secretary General, and the Treasurer General. Vice Presidents and members of the Board of Directors are elected by their respective continental member nations at the continental meeting during the General Assembly. Active member nations may present the candidatures of its delegates for all positions.
- B. Candidates chosen for other CISM positions (art 4.10 to 4.12) are ratified by the General Assembly, appointed or elected by CISM authorities in accordance with chapter II.
- C. All candidatures for elected office shall be submitted in writing to the Secretary General by 15<sup>th</sup> February of the year of the election.

- E. If there are two (2) or more candidates for the Presidency, the Secretary General or the Treasurer General, the successful candidate is determined by an absolute majority. If no successful candidate is determined from the first vote, the candidate with the lowest votes is eliminated and the voting and elimination process is repeated as necessary. If in the end, two candidates remain without the requisite absolute majority, the successful candidate shall be determined in a final vote by relative majority.
- F. If a candidate for membership to the Board of Directors does not obtain a majority vote, the post may not be allocated to another continent. The Board of Directors may in this case co-opt a candidate for the period of one (1) year. If not, the post remains vacant until the next General Assembly.
- G. All officials are elected for a term of office of four (4) years. They may stand for re-election as there are no time limitations. Their appointment will be terminated if their nation becomes inactive or suspended.
- H. The mandate of all officials elected by the General Assembly starts at the General Assembly that elects them and expires at the end of the General Assembly held during the last year of the mandate. If that General Assembly cannot be held, the mandate is extended until the next General Assembly.

#### **Article 4.6. PRESIDENT AND VICE PRESIDENT**

- A. Candidates must meet the following conditions which are validated by the Commission for Verification of Credentials:
  - 1. For the presidency, be a permanent CISM authority (article 1.1 of the Regulations) and have the rank of Colonel or equivalent and above,
  - 2. For the vice-presidency, be at least a delegate,
  - 3. Be nominated by his/her delegation,
  - 4. Be officially presented by a responsible military authority (Chief of Delegation or above) who will certify that his/her government will fund all expenses required to fulfill the function and who will certify with his/her signature that the candidate will be on active duty for the duration of the mandate. The Chief of Delegation cannot certify if he/she is the candidate being presented.
  - 5. Be experienced in the field of sport,
  - 6. Be fluent in English or French.
- B. Vice Presidents are elected by their respective continental member nations at the continental meeting held during the General Assembly.
- C. In case of multiple candidates, procedures described under article 4.5.E are implemented.
- D. If the Vice president in function is a candidate for re-election, the elections at the continental meeting will be presided over by a member of the Board of Directors from the continental region, who is not a candidate for Vice-President, and who is designated by the unanimous consent of the Board of Directors. In the unlikely case this designation is not possible, the CISM Secretary General will preside over the election.
- E. When a Member or a Vice-President is elected President, candidates from his/her continent are eligible to stand for election as the new Member or Vice-President.

F. In the event that there is a permanent vacancy in the presidency, the senior Vice-President (art.2.9. C.) becomes the acting President until the next General Assembly at which time a new President will be elected. The election of the Vice-President and BoD members at a continental meeting during a General Assembly can only be valid if the quorum of active member nations in attendance is reached.

#### **Article 4.7. MEMBER OF THE BOARD OF DIRECTORS**

A. Candidates must meet the following conditions which are validated by the Commission for Verification of Credentials:

1. Belong to a continent for which a vacancy exists at the date of the election,
2. Be at least a delegate,
3. Be nominated by his/her delegation,
4. Be officially presented by a responsible military authority (Chief of Delegation or above), who will certify that his/her government will fund all expenses required to fulfill the function and certify with his/her signature that the candidate will be on active duty (military or civilian) for at least two more years. The Chief of Delegation cannot certify if he/she is the candidate being presented.
5. Be experienced in the field of sport,
6. Be fluent in English or French or be accompanied by an English translator.

B. Members of the Board of Directors are elected by their respective continental member nations at the continental meeting held during the General Assembly.

C. If the number of candidates to the Board of Directors for a continent exceeds the number of vacancies allocated to it, the Vice-President concerned will organize the elections implementing the procedures described under the article 4.5.E.

D. The election of BoD members at a continental meeting during a General Assembly can only be valid if the quorum of active member nations in attendance is reached.

E. Any delegate elected to the Board of Directors may continue in office as Chief of his/her nation's delegation, with the exception of the President of CISM.

F. If a member of the Board of Directors resigns before the end of his/her term of office, or if a vacancy occurs for another reason, the Board of Directors has the right to fill the vacancy, according to the geographical balance specified in article 2.5 D of the Regulations until the next General Assembly (co-optation).

#### **Article 4.8. SECRETARY GENERAL**

Candidates must meet the following conditions:

- A. Be a delegate for at least one (1) year,
- B. Be nominated by his/her delegation,
- C. Be officially presented by a responsible military authority (Chief of Delegation or above), who will certify with his/her signature that the candidate will be on active duty during his/her whole mandate. The Chief of Delegation cannot certify if he/she is the candidate being presented.
- D. Be fluent in English and another CISM official language (French, Spanish or Arabic),
- E. Agree to reside in the city where the CISM headquarters is located,
- F. Possess a good knowledge of sport management,

- G. Have good management skills and experience,
- H. The rank of Colonel or equivalent is preferred,
- I. In accordance with Article 2.5.A.10, the CISM Board of Directors will assess the aptitudes and knowledge of all candidates validated as “eligible” by the Commission for the Verification of Credentials through interviews and present only 1 candidate to the General Assembly for ratification.

#### **Article 4.9. TREASURER GENERAL**

Candidates must meet the following conditions:

- A. Be on active duty (military officer or civilian),
- B. Be proposed by his/her delegation,
- C. His/her military authority (Chief of Delegation or above) will certify that his/her government will fund all expenses required to fulfill the function. The Chief of Delegation cannot certify if he/she is the candidate being presented.
- D. Be experienced and educated or trained at senior management level in the field of finance,
- E. Is fluent in English or French.

#### **Article 4.10. PRESIDENT OF CISM SPORT COMMITTEE**

- A. The criteria for selection to a president of a "CSC" are the following:
  - 1. Is preferably an officer from a CISM member nation on active duty in the Armed Forces for at least two (2) more years after his/her appointment,
  - 2. Has a thorough knowledge of the specific sport,
  - 3. Should have previous CISM experience, preferably from the CSC of that sport,
  - 4. Has a good possibility to build contact with the international and national sports federations, and with CISM delegations,
  - 5. Be officially presented by a responsible military authority (Chief of Delegation or above), who will certify that he/she is financially fully supported by the Delegation to attend all official meetings and any other activity in furtherance of his/her mission, particularly the CISM Championships, as well as to carry out a preliminary visit to the Organizing country of his/her sport's Military World Championship a few months before the start of the Championship. The Chief of Delegation cannot certify if he/she is the candidate being presented
  - 6. Is fluent in English,
  - 7. Present a curriculum vitae according to the template in Appendix 22, addressing all previous topics and identifying the sports Development Project for that sport in future mandate (Vision, Project and Desired end state).
- B. The BoD appoints all Presidents of CSC for a mandate of four years. The term will begin and end in the frame of the CISM General Assembly, during which the handover will take place. A president in function may stand for re-election.
- C. On the 1<sup>st</sup> of January of the year before the end of his/her mandate, the candidature to succeed him/her is officially announced by the CISM Secretary General. After selection by a selection commission, the Secretary General will present the candidates for approval by the BoD. The new PCSCs will be announced during the CISM General Assembly and on the CISM homepage.

- D. The selection commission is composed of:
  - the CISM Secretary General (Chairman)
  - the President of the CISM Sports Commission
  - a BoD member (when the President of the Sports Commission is not a BoD-member)
  - the Current PCSC of the sport in question
  - CISM Sports Director
  - CISM HQ PCSC Manager (Secretary)
- E. In recognition of outstanding achievements or in consideration of special sport perspectives, the Secretary General may request the extension of a PCSC mandate to the selection commission and with approval of the relevant Chief of Delegation. The announcement of the confirmation of the PCSC for the further mandate is given during the CISM General Assembly.
- F. Any interested Officer, meeting the listed criteria for selection, must send an application file to the CISM Secretary General, through his/her delegation.
- G. The Secretary General keeps updated the list of appointments and is entrusted to publish the vacancies in due time.
- H. A PCSC who is absent from three (3) consecutive events related to his/her duties (military world championships, Sports Committee meeting, or General Assembly) is automatically relieved from his/her function. The Secretary General will appoint the Secretary or the most experienced member of the CSC as “acting PCSC” until the selection of a successor.
- I. The Board of Directors may terminate the appointment of the President CISM Sport Committee on the recommendation of the Secretary General.

#### **Article 4.11. PRESIDENTS OF THE CISM SPORTS COMMITTEES REPRESENTATIVE**

- A. The Presidents of the CISM Sport Committees Representative (PCSCR) is elected by the majority of the PCSCs and presented to the BoD by the SG.
- B. The mandate of PCSCR lasts 4 (four) years and coincides with the respective mandate of PCSC.
- C. The majority of the PCSCs may terminate in advance the mandate of the PCSCR.

#### **Article 4.12. MEMBER OF THE CISM SPORT COMMITTEE**

- A. The members of the CISM Sport Committee, representing, in principle, different nations and continents, are appointed by the President of the CISM Sport Committee from the experts proposed by the Chiefs of Delegation, whose nations usually participate in the concerned Military World Championship, who will certify with his/her signature that the candidate is financially fully supported by the Delegation to attend all official meetings during his/her whole mandate. The Chief of Delegation cannot certify if he/she is the candidate being presented. The number of members must be in proportion to the tasks of the CISM Sport Committee.
- B. The President of CISM Sport Committee appoints a secretary from the members of the committee.
- C. A CISM Sport Committee member who is absent from two (2) consecutive events relating to his/her duties (military world championship, CISM Sport Committee meeting) is automatically relieved from his/her function.
- D. The President of the CISM Sport Committee may terminate the appointment of a CISM Sport Committee Member.

#### **Article 4.13. PRESIDENT OF COMMISSION**

- A. The Board of Directors appoints the President of a Commission, who may or may not be a member of the Board of Directors. The appointment will last for a period of 4 years. After the four-year mandate is completed, the Board of Directors may re-appoint the same individual for additional four-year periods. However, the Board of Directors may relieve a President for cause at any time. The Secretary of a commission is a member of the General Secretariat designated by the Secretary General.
- B. In case a President of a Commission is a member of the Board of Directors and has already occupied the post for 4 years, the Board of Directors may re-appoint the same individual for additional four-year periods.
- C. In case a President of a Commission is not a member of the Board of Directors, he must:
  - a. be either an officer (minimum rank as Major) on active duty for a minimum of two years in the Armed Forces of a CISM Member Nation or a civilian employed by the Armed Forces of a CISM member nation,
  - b. have a thorough knowledge in the specific area of responsibilities of the Commission which he is applying for the presidency,
  - c. should have previous CISM experience, preferably from the Commission which he is applying for Presidency,
  - d. Be officially presented by a responsible military authority (Chief of Delegation or above) who will certify that his/her government will fund all expenses required to fulfill the function for the duration of the mandate,
  - e. have a good possibility to build contact with our CISM Member Nations,
  - f. be fluent at least in English.

## **Chapter V: CISM FINANCIAL REGULATIONS**

### **Article 5.1. ESTABLISHMENT OF FINANCIAL REGULATIONS**

- A. As outlined in the CISM Statutes, CISM is established under Belgian law as an international organization with non-profit status.
- B. In compliance with the CISM Statutes, this Chapter establishes Financial Regulations which are endorsed by the Board of Directors and approved by the General Assembly. These financial regulations are subject to modification and may evolve as needed.
- C. To assist in the execution of day-to-day activities, financial transactions, travel and budgetary activity, the Secretary General, may also develop and approve Financial Procedures, guided by the principles of the Financial Regulations, to be established and used within CISM HQ.

### **Article 5.2. CISM FINANCE COMMISSION**

- A. Further to the financial responsibilities assigned in Chapter II to specific CISM positions, the CISM Finance Commission is responsible to:
  1. Consider issues and propose recommendations to the Board of Directors related to financial policy, procedures or actions,
  2. Manage, lead, and develop the activities in its mandated area of responsibility,
  3. Review with the Secretary General the status of the CISM Internal Budget prior to the closing of the fiscal year,
  4. With the Secretary General, review all annual budget proposals and provide input in advance of the Board of Director meetings at which they will be presented,
  5. Present reports to the General Assembly as decided by the Board of Directors.
- B. The Finance Commission is composed of a President, and members representing each of the Four Continents, as identified by each of the CISM Vice-Presidents. The Treasurer General is also a non-voting representative to the Finance Commission.

### **Article 5.3. CONTRACT REVIEW BOARD**

- A. Most contract activities have financial impacts. The objective of the Contract Review Board is to ensure that a reasonable exercise of judgement is made by CISM authorities and that contract actions are properly and adequately documented in support of the action being contemplated.
- B. The Contract Review Board will convene as needed and consider:
  1. All proposed contract actions estimated to exceed 50,000 Euros,
  2. All commercial sponsorship and consulting contracts regardless of dollar value,
  3. All high risk, controversial or precedent setting actions regardless of dollar value,
  4. All proposed contract termination actions,
  5. All contract actions tasked / requested by the Board of Directors, President, Secretary General or Treasurer General.
- C. As a minimum the Contract Review Board will consider whether:
  1. The proposed contract could place CISM in a position of uncontrolled liability,
  2. The activities conducted within the contract could be in conflict with CISM values,

- 3. Any costs associated with the contract represent fair market value,
- 4. The parties to the contract are ethical and shall behave in an ethical manner,
- 5. The contract allows for positive control of CISM Intellectual Property,
- 6. The contract is likely to place undue financial burden or legal liabilities on CISM / CISM members / Games Organizing Committees.

D. The Contract Review Board is composed of a Chair, who is the President of the Finance Commission, the President of the Regulations Commission and one CISM Vice-President assigned on a rotating basis.

#### **Article 5.4. CISM BUDGETING PROCESS AND FINANCIAL REPORTING**

- A. Under article 50 of the CISM Statutes, the fiscal year begins on 1 January and ends on 31 December of the same year. The CISM Budget includes all expenses related to the functioning, investments and development of CISM.
- B. The Treasurer General will, at regular intervals, present a financial statement to the Secretary General and to the Board of Directors depicting the general situation and the budgetary situation of the current fiscal year.
- C. In preparation for the development of the CISM Budget, the Secretary General will request submissions from CISM HQ and the CISM Commissions for the financial requirements related to the activities that have been approved within the Strategic and Business Plans for the respective Budget years. The Treasurer General then prepares and reviews the proposed budget with the Finance Commission and presents the preliminary budget for the Board of Directors to endorse and present to the General Assembly for approval.
- D. Budget planning proposals and financial reports shall allow the Board of Directors and General Assembly to simultaneously study the balance sheet of the preceding fiscal year and the budget planned for the following year. Therefore, when planning the preliminary budget, the Treasurer General shall present the financial statement including the budget of the preceding year, the current year, as well as the following year.

#### **Article 5.5. CISM REVENUE AND EXPENDITURES**

- A. CISM revenue and expenditures come from and are dispersed to multiple activities, as identified in the annual and projected budgets established and approved by the CISM General Assembly. Within the budget, a distinction is made as to whether the funds are for CISM management or for CISM development activities.

#### **Article 5.6. SOLIDARITY FUND**

- A. Within CISM, Solidarity is a means to strengthen less privileged CISM member countries, in order to provide equal opportunities for all CISM nations to participate in CISM events.
- B. In keeping with the CISM motto of “Friendship Through Sport” CISM member nations undertake a variety of independent activities to enhance the training and sport competition opportunities of fellow CISM nations. These include activities such as offering opportunities for others to participate in training opportunities, to attend coaching clinics, to share national transportation to competitions, and even to provide funds for the commercial transportation of others.
- C. CISM further enhances these individual nations’ actions, by proposing and encouraging new opportunities to offer mutual support and maximum participation where possible, including the establishment and use of the CISM Solidarity Fund. The Solidarity Fund is resourced and

replenished through CISM revenues, as established and approved annually by the General Assembly. It is primarily used to supplement travel expenses for less advantaged member nations to participate at World Military Games.

D. Expenditures against the Solidarity Fund are forecasted and approved by the General Assembly, through the Annual Budget approval process.

#### **Article 5.7. WORLD SPORTS DEVELOPMENT PROGRAM FUND**

- A. In keeping with the CISM principle to develop sport by practice at all levels and research in physical education and training, CISM undertakes initiatives such as supporting and stimulating the development of sports training programs, educating coaches and technical officials and sharing knowledge of improvements in scientific sports research and development.
- B. CISM has established the World Sports Development Program Fund to provide some financial support to initiatives such as these. This fund is resourced and replenished through CISM revenues, as established and approved annually by the General Assembly.
- C. Expenditures against the World Sports Development Program Fund are forecasted and approved by the General Assembly through the Annual Budget approval process.

#### **Article 5.8. AUDITS**

- A. An annual Audit of CISM accounts is performed by a certified independent Belgian Audit Company upon demand by the CISM Secretary General.
- B. The role of the auditing company is to examine and confirm that generally accepted accounting practices are being followed. The General Assembly may direct the Board of Directors to have the auditors concentrate more on certain areas of the budget.
- C. The costs related to the Auditing operation are paid out of the CISM HQ management budget.

#### **Article 5.9. MEMBER NATIONS' FINANCIAL OBLIGATIONS**

- A. Invoices for membership fees are issued and mailed only to active member nations at the beginning of the fiscal year on the 1<sup>st</sup> of January. Nevertheless, upon request of an active delegation, the invoice for the membership fee could be issued from October of the year X-1.
- B. Fees shall be paid annually to the CISM bank account before 30<sup>th</sup> of June of the fiscal year in which they are due.
- C. All payments due to CISM are to be made in Euro to the CISM organization's bank account. Bank charges relating to payments made in local currency are borne by the issuer.
- D. A 10% surcharge will be levied on membership fees not settled before the 30<sup>th</sup> of June, unless otherwise authorized by the Board of Directors. At the beginning of June, a reminder will be sent by the Secretary General to those Chief of Delegations of the Member Nations resulted not having yet transferred the fee to CISM bank account.
- E. After the 30<sup>th</sup> of June, a reminder letter will be sent to the Chief of Defense of the concerned Delegation by the CISM President with attached the amended invoice for the membership fee including the 10% amount, cancelling, and replacing the one previously sent at the beginning of the fiscal year. If this action does not suffice, the President of CISM may decide to send an additional communication to the respective Minister of Defense.
- F. Nations are responsible to pay any invoice corresponding to the purchase of any decoration, equipment and/or goods from the CISM General Secretariat, (including the concerned delivery costs) within the prescribed time limits.

- G. The shipment of goods/materials ordered will be charged to the requesting nation and only be processed once the payment is confirmed. The failure to pay for goods/material at the time of ordering will result in the cancellation of the order.
- H. Nations are responsible to pay any invoice issued by the CISM General Secretariat for any costs associated with exceptional anti-doping tests or procedures (i.e. Blood Samples, representation costs, breaking records).
- I. At CISM Events and Competitions, nations are responsible to pay all personal expenses incurred which are not identified as being covered by the host nation in the specific Invitation Files. This will also include expenses as identified in Article 8.18.
- J. Nations are responsible to pay any financial penalty that may be imposed by CISM on a member nation, any mission, team or person belonging to a member nation, as part of an official sanction, in accordance with Article 1.12.
- K. An active member nation, which has not taken steps to fulfil its financial obligations for the fiscal year is placed in inactive status on 31 December of the fiscal year.
- L. The General Secretariat will inform the concerned nations of their inactive status by registered mail and nations hosting CISM events will be advised.
- M. A member nation that is placed on inactive status because it has not fulfilled its financial obligations loses its right to vote at the following General Assembly. In addition, under the No Pay - No Play principle, a member nation on inactive status is not eligible to participate at CISM sports competitions until its debts are fully paid.
- N. As a general rule, member nations are responsible to fund all expenses required to fulfil the functions associated with the participation of CISM Authorities from their nations, except for expenses of the CISM Secretary General and General Secretariat, as established within the CISM annual budget and approved by the General Assembly.
- O. In extraordinary circumstances, and in its sole discretion, the Board of Directors is authorized to make exceptions and approve the funding of CISM officials' expenses provided that the General Assembly has approved a budget containing the provision of such expenses.

#### **Article 5.10. PARTNERS' FINANCIAL OBLIGATIONS**

- A. CISM Partners will pay an annual negotiated amount as determined by the Board of Directors. Failure to pay before the deadline of 31 January will result in the withdrawal of CISM recognition of that organization or individual as a partner.

#### **Article 5.11. FINANCIAL CONSIDERATIONS FOR HOSTS OF CISM EVENTS**

- A. As a general rule, a nation organizing a CISM event will calculate its costs based on the following conditions:
  - 1. Travelling expenses (round trip) will be met by participants,
  - 2. Daily expenses (board and lodging, local transportation, food, drinks accompanying normal meals) will be met by the host nation for all sports competitions (with the exception of Military World Games),
  - 3. For all official meetings, a financial contribution may be asked of the participants, attending the meetings.
- B. These conditions apply to missions or delegations whose compositions are in accordance with:
  - 1. The CISM Regulations, in the event of a General Assembly or a Board of Directors session,
  - 2. Sports Regulations for a sports competition.

- C. Missions or delegations whose compositions are not in accordance with the appropriate regulations will be subject to additional financial obligations.
- D. A limited amount of financial assistance may be available at the CISM Board of Directors discretion to certain nations organizing CISM Military World Championships. Eligibility criteria and information about the application process can be found in the CISM Host Nation Incentive Program Standard Operating Procedures (SOP).

## **Chapter VI: HONORS AND AWARDS**

### **Article 6.1. GENERALITIES**

- A. CISM has a system of honors and awards to recognize significant contributions to its ideals and goals.
- B. CISM honors and awards are:
  1. Honorary member,
  2. CISM Order of Merit,
  3. CISM Star of Sports Merit,
  4. CISM Medals,
  5. Musketeer Trophy,
  6. Solidarity Trophy,
  7. Fair Play Trophy "Willy Fleischer",
  8. CISM Athlete of the Year,
  9. Commandant Raoul Mollet ACISM Sports Science award.

### **Article 6.2. HONORARY MEMBER, HONORARY PRESIDENT AND CISM AMBASSADOR**

- A. The title "Honorary Member" is awarded by the General Assembly, on a proposal by the Board of Directors, to any individual who has proved his/her fidelity and respect to the values and aims praised by CISM.
- B. The title Honorary President is awarded by the General Assembly, on a proposal by the Board of Directors, to former CISM Presidents who have proven in exceptional manner fidelity and respect to the values and aims of CISM.
- C. The title "Honorary Member" may be granted, jointly or independently, to an authority decorated with the Grand Cordon of the CISM Order of Merit.
- D. An "Honorary Member" may be invited to participate in a major CISM event. By his/her presence, he will show his/her attachment for military sport and CISM. Conditions of the invitation will be determined by the Board of Directors.
- E. The title, "CISM Ambassador" is awarded by the General Assembly on the proposal of the Board of Directors to any individual who has distinguished him/her/herself by promoting the values and ideals of CISM. Ambassadors are unpaid volunteers with no current association to a delegation; however, former CISM officers and delegates no longer on active duty (military or civilian) may be appointed. Honorary Members and Honorary Presidents may also serve as CISM Ambassadors. CISM Ambassadors have pledged to help promote and advance the cause of CISM. In so doing, CISM Ambassadors cannot engage in any activity that is self-serving, creates a conflict of interest, or provides a personal financial benefit. The duties and responsibilities of CISM Ambassadors are primarily to assist and enhance CISM efforts in public relations and act as a liaison and advocate on CISM issues. In the BoD's sole discretion, CISM Ambassadors may also be tasked to perform specific duties unique to the talents the individual possesses. Conditions of the task will be determined by the BoD. However, under no circumstances will CISM Ambassadors receive any money or anything of value for performing these duties except that CISM may pay for reasonable travel expenses and *per diem* provided the General Assembly approves an annual budget for Ambassador travel expenses. CISM Ambassadors have the right to

offer advice to the BoD, but do not have the right to vote. CISM Ambassadors may be invited to participate in CISM events. Conditions of the invitation will be determined by the BoD.

- F. Honorary Members/Presidents and CISM Ambassadors act in an individual capacity and have no authority to bind CISM. CISM will not be liable for any debts, acts of negligence, misconduct, or other actions undertaken by any Honorary Member, Honorary President, or CISM Ambassador unless the BoD has specifically authorized such action.
- G. Honorary Members, Honorary Presidents, and CISM Ambassadors are appointed for life; however, in its sole discretion, the BoD may revoke any individual's title if the BoD determines that the individual is not upholding the mission and values of CISM; if the individual engages or has engaged in any conduct that brings discredit to CISM; or for any other reason.

### **Article 6.3. ORDER OF MERIT**

- A. The CISM Order of Merit may be conferred by the Board of Directors on anyone who, by his/her or her actions, has demonstrated the ideals and goals of CISM. Generally, the recipient would be:
  - 1. An individual of eminent stature in the field of physical education or sport,
  - 2. An individual who, by personal performance or by contribution to the development of sports in the Armed Forces, rendered exceptional service to the cause of CISM.
- B. The CISM Order of Merit comprises six (6) grades:
  - 1. Grand Cordon,
  - 2. Commander,
  - 3. Grand Officer,
  - 4. Officer,
  - 5. Grand Knight,
  - 6. Knight.
- C. The Board of Directors delegates to:
  - The Chancellor of the Meritorious Order of CISM the responsibility and authority to confer the grades "Knight", "Grand Knight" and "Officer" of the CISM Order of Merit;
  - The Council of Meritorious Order of CISM the authority to confer all other grades of the CISM Order of Merit.

The Council is composed of six members: the Grand Master is the President of CISM, the Chancellor is the Secretary General; the remaining four are the Vice-Presidents of CISM.

- D. The medal and certificate of the Order of Merit are presented to the recipient by the President of CISM, Grand Master of the Order, or by the following designated representative:
  - 1. Secretary General
  - 2. Vice Presidents
  - 3. BoD members
  - 4. Any other authority exceptionally designated by the CISM President.
- E. At the presentation ceremony, the following proclamation is made:

"Mr. (Rank) ..... in the name of CISM, in recognition of your devotion to the cause of sport, and to the ideals of CISM, I make you ..... in the Meritorious Order of CISM".

- F. The description of the diverse insignia and ribbons is given in appendix 13.
- G. Any organizing country of a major CISM event is offered the possibility to award a CISM Protocol Flag and/or some CISM authorities with national / military decorations, according to their protocol and military habits.

#### **Article 6.4. ORDER OF MERIT – ATTRIBUTION**

- A. The initial request, explaining the reasons, may be done and addressed to the General Secretariat by the following authorities:
  - 1. Member of the Board of Directors,
  - 2. Chief of Delegation,
  - 3. President of CISM Sport Committee,
  - 4. Commission President.
- B. The Chancellor reviews the request and recommends:
  - 1. The grade, which may be exceptionally higher than what the regulations permit,
  - 2. Who shall finance the cost of the medal (either CISM or the requesting authority),
  - 3. The refusal or the forwarding of the request.
- C. Depending on the grade of the Order of Merit, either the Chancellor or the Council makes the decision on behalf of the CISM Board of Directors.
- D. The decoration requests are normally done:
  - 1. On the occasion of the organization of a major CISM event,
  - 2. If the requirements of an active member nation have been met,
  - 3. On other exceptional circumstances, but not more than two (2) years after the event or the recipient's departure from CISM.
- E. Generally, the organizing nation may request a maximum number of decorations at its own expense. In addition, the Organizing Nation may request a maximum number of decorations financed by CISM. The maximum numbers of medals depend on the events they are associated with. Both the number of medals and the events associated are fixed in the table hereafter presented.

	<b>CISM Major events</b>	<b>Max. number of medals paid by the Organizer</b>	<b>Max. number of medals paid by CISM</b>
<b>1</b>	Military World Games	6	6
<b>2</b>	General Assembly	4	4
<b>3</b>	CISM Symposium	3	3
<b>4</b>	World Military Championship, Cadet Games	3	3
<b>5</b>	BoD Meeting	2	2
<b>6</b>	Other CISM Events	3	0

The table constitutes a guide for the Council which can decide to provide more or fewer decorations. These decorations will be conferred on political, military and/or sports authorities of a nation organizing a major CISM event.

- F. The cost of the decorations conferred on functionaries nominated by the CISM HQ (members of the Board of Directors, Presidents and/or members of CISM Sport Committees, Secretary General, Treasurer General) is financed by CISM. Otherwise, the requesting body or respective

delegation finances the cost. When the respective Liaison Office or the respective Delegation is responsible for the cost of the medal, CISM will issue an invoice and payment must be received prior to the medal being shipped.

- G. The Chancellor of the CISM Order of Merit will present to the recipient a "certificate", in proof of the received decoration. The recipient, in accordance with the individual's national uniform code, will wear this decoration on the military uniform.
- H. The list of the decorated authorities is kept updated by the General Secretariat.

## **Article 6.5. ORDER OF MERIT - ELIGIBILITY RULES**

### **A. Grand Cordon**

- Head of State

### **B. Commander**

- 1. Head of government
- 2. President of CISM (after 8 years)
- 3. Secretary General (after 8 years)

### **C. Grand Officer**

- 1. Ministers of government and their equivalent
- 2. President of CISM (after 4 years)
- 3. Secretary General (after 4 years)
- 4. Vice-President (after 6 years)
- 5. Treasurer General (after 6 years)
- 6. Member of the Board of Directors (after 8 years)
- 7. Chief of Delegation (after 8 years)
- 8. Chief of Liaison Office (after 8 years)
- 9. President of Commission (after 8 years)
- 10. President of CISM Sport Committee (after 8 years)
- 11. Staff members of the CISM HQ (after 8 years of service)
- 12. Any military athlete who, upon completion of a military career or retirement from competition, has to his or her credit an Olympic, world or CISM record in individual or team competition which has not been surpassed in a 6-year period.

### **D. Officer**

- 1. Chief of nation's Armed Forces
- 2. President of CISM (after 2 years)
- 3. Secretary General (after 2 years)
- 4. Vice -President (after 4 years)
- 5. Treasurer General (after 4 years)
- 6. Member of the Board of Directors (after 6 years)
- 7. Chief of Delegation (after 6 years)

8. Chief of Liaison Office (after 6 years)
9. President of Commission (after 6 years)
10. President of CISM Sport Committee (after 6 years)
11. Staff members of the CISM HQ (after 6 years of service)
12. Delegate of a member nation (after 8 years)
13. CSC member (after 12 years)
14. Commission member (after 8 years)
15. Member of a Liaison Office (after 8 years)
16. Any military athlete who, upon completion of a military career or retirement from competition, has to his/her or her credit an Olympic, World or CISM record in individual or team competition which has not been surpassed in a 4-year period.
17. Any military athlete who, upon completion of a military career or retirement from competition, has to his/her or her credit eight (8) medals won during World Military Championships, Olympic Games or civilian World Championships.

**E. Grand Knight**

1. Chief of staff
2. Vice -President (after 2 years)
3. Treasurer General (after 2 years)
4. Member of the Board of Directors (after 4 years)
5. Chief of Delegation (after 4 years)
6. Chief of Liaison Office (after 4 years)
7. President of Commission (after 4 years)
8. President of CISM Sport Committee (after 4 years)
9. Staff members of the CISM HQ (after 3 years of service)
10. Delegate of member nation (after 6 years)
11. CSC member (after 8 years)
12. Commission member (after 6 years)
13. Liaison Office member (after 6 years)
14. Any military athlete who, upon completion of a military career or retirement from competition, has to his or her credit six (6) medals won during World Military Championships, Olympic Games or civilian World Championships.

**F. Knight**

1. Chief of Liaison Office (after 1 year)
2. President of Commission (after 1 year)
3. President of CISM Sport Committee (after 2 years)
4. Staff members of the CISM HQ (after 1 year of service)
5. Chief of delegation and delegate of member nation (after 1 year)
6. CSC Members (after 4 years)

7. Other individuals or organizations contributing to the development of CISM or CISM sports, upon recommendation of the Board of Directors.

#### **Article 6.6. CISM STAR OF SPORTS MERIT**

- A. The Star of Sports Merit is conferred by the Secretary General on military athletes who have competed in CISM Military World Championships. The Star of Sports Merit may be conferred as an honorary title on military sports clubs who have greatly contributed to the development of Military Sports on a national level.
- B. Head Coaches who were directly involved in athlete preparation and supported athletes by participating in CISM Military World Championships can also be nominated by their Chief of Delegation. Their participation must be registered in the Final Entry sent by the Delegation. Nominees can include active or retired Officers or Civilian workers within the Armed Forces.
- C. The Star of Sports Merit consists of a five-point star measuring 45mm, gold, silver or bronze plated, denoting the CISM emblem in its official colours. It is attached to a 40 mm white ribbon with two blue bands. The accompanying insignia consist of gold, silver or bronze star mounted on a 40-mm ribbon strip with two blue bands. The award is presented in a case (appendix 15).
- D. The Star of Sports Merit comprises four grades:
  1. Double Gold Star.
  2. Gold Star.
  3. Silver Star.
  4. Bronze Star.

- E. The attribution procedure is as follows:

1. For individuals and team sports:
  - a. The Chief of Delegation of an active member nation addresses a motivated request to the General Secretariat.
  - b. The eligibility rules for awarding are:

CATEGORIES	SPORTS	MOTIVATION
Double Gold Star	<b>All CISM World Level Sports</b>	Athlete: 9 participations in CISM WMC /MWG Head Coach/Coach: 18 participations in CISM WMC /MWG
Gold Star		Athlete: 6 participations in CISM WMC/ MWG Head Coach/Coach: 12 participations in CISM WMC /MWG
Silver Star		Athlete: 4 participations in CISM WMC/ MWG Head Coach/Coach: 8 participations in CISM WMC /MWG
Bronze Star		Athlete: 2 participations in CISM WMC/MWG Head Coach/Coach: 4 participations in CISM WMC /MWG

- c. After verification of the awarding conditions, the Secretary General approves the award. He will inform the Chief of Delegation of his/her final decision.

- d. The costs of the medals and the shipping charges are the responsibility of the delegation proposing the candidates. CISM will issue an invoice and payment must be received prior to the medal being shipped.
- e. The list of the decorated athletes and Head Coaches, classified by sport, is kept updated by the General Secretariat.
- f. A Star of Sports Merit of a given grade may only be presented once and the athlete or Head Coach who is awarded may only wear the highest grade.
- g. When a CISM athlete becomes a coach, the individual's eligibility is based on the number of participations as a coach. In calculating that number, the number of participations as an athlete will be doubled and then added to the number of participations as a coach. For example, a coach who participated in 3 MWC/MWG as an athlete and 6 times as a coach is eligible for a Gold Star ( $3 \times 2 = 6 + 6 = 12$ ).

2. For Military Sports Clubs:

- a. The Chief of delegation of an active member nation and/or a member of the BoD addresses a motivated request to the General Secretariat. The request must provide specific examples of why the candidate sports club should be recognized.
- b. If the Secretary General agrees the CISM Star of Sport Merit, grade double gold (automatically), is sent to the requesting delegation.
- c. The costs of the medals and the shipping charges are the responsibility of the delegation proposing the candidate sport club.
- d. The Secretary General will maintain an up-to-date list of awarded military sports clubs.

F. The Star of Sports Merit will be presented to the recipient athlete during a special ceremony. At the presentation ceremony, the Chief of Delegation will use the following citation:

"Mr./Mrs./rank (name, surname and titles), in recognition of your outstanding performance and demonstrated excellence in (name of sport), and your fidelity to the ideals of CISM, in the name of the International Military Sports Council, I award you (appropriate level) in the Sports Merit Order of CISM".

**Article 6.7. MUSKETEER TROPHY**

- A. The Musketeer Trophy is offered to a military or civilian high-ranking personality, to a group of persons, to an institution that has distinguished itself by its exceptional commitment to the military sports world or to circles close to military sport and that has propagated the CISM ideals throughout the world: friendship, loyalty and solidarity.
- B. Any CISM authority may submit the proposals of candidature.
- C. Any proposed candidature is submitted to the approval of the Chancellery.
- D. Attribution procedure:
  - 1. The Trophy is presented once a year. A plate engraved with the name of the recipient is fixed, each year, on the pedestal of the Trophy.
  - 2. The Trophy is kept at CISM General Secretariat. A miniature, with a diploma, is given to the recipient.
  - 3. The handing-over of the Trophy occurs at the evening of the closing dinner during CISM General Assembly.

E. The ceremony of CISM Musketeer Trophy includes the following citation:

“Mr./Mrs./Ms./rank” (title, name, surname), in recognition of your particular efficient action for the CISM promotion and for its friendship, loyalty and solidarity ideals, in the name of the International Military Sports Council, I award you the CISM Musketeer Trophy”.

#### **Article 6.8. SOLIDARITY TROPHY**

A. The CISM Solidarity Trophy is offered to an active member nation that has demonstrated in the spirit of friendship, loyalty and assistance, exceptional solidarity actions in favor of one or more other CISM member nations.

B. The Solidarity Trophy is normally attributed every year. After three attributions to the same member nation, the trophy will be awarded permanently to that nation. Any CISM authority may submit proposals for candidature through the affected Vice President for endorsement to the Secretary General. Proposals are due to the CISM Secretary General no later than 30 January.

C. The Chancellery, composed of the Secretary General (Chancellor), the President of the Solidarity Commission, the President of the Sports Commission, the CISM HQ Sports Director, and the CISM HQ Games Director, analyses proposals and selects the member nation who will receive the Solidarity Trophy. This trophy is presented during the General Assembly by the CISM President to the Chief of Delegation of the concerned member nation.

#### **Article 6.9. FAIR PLAY TROPHY “WILLY FLEISCHER”**

A. The CISM overall fair-play trophy is presented to an athlete, a team, or a nation which, during one or more CISM championships, demonstrated an exemplary spirit of friendship and sportsmanship. Any CISM authority may submit proposals for candidature to the Secretary General.

B. The Chancellery analyzes proposals and determines the recipient of the CISM overall fair-play trophy. This trophy is attributed on the basis of exceptional merit and not automatically every year. The trophy is presented during the General Assembly by the CISM President to the Chief of Delegation of the athlete, team or nation concerned.

C. The athlete, team, or nation awarded with this trophy can be recommended to the international fair-play commission.

#### **Article 6.10. CISM ATHLETE OF THE YEAR**

A. The CISM Athlete of the Year Award is presented each year to one outstanding male and female athlete whose performance that year most embodies the CISM spirit of sportsmanship and achievement. Factors include, but are not limited to performance, fair play, personal empathy, discipline, respect of the rules, selfless behavior, enhancing CISM visibility, and promoting CISM values.

B. All active-duty military athletes who competed during the year in CISM Sports Category 1 events during CISM World Military Championships or CISM World Games are eligible for nomination.

C. The period of consideration is the calendar year from January 1<sup>st</sup> to December 31<sup>st</sup>.

D. Every CISM Sport Committee with a WMC in that year shall nominate one eligible athlete per gender and provide the necessary information supporting the nominations to the CISM HQ Sports Department no later than 15<sup>th</sup> of December attached to the Annual Report.

- E. Athlete of the Year Standard Operating Procedures (SOP) will be made available on the CISM website and will regulate the detailed processes for selecting athletes.
- F. The voting procedure will include a period of public online voting, additional nomination by PCSCs and a final selection by a selection commission. The selection commission will propose the selected candidate, both male and female, to the BoD for approval. The timeline and voting platform will be published annually by CISM HQ (Sports Department).
- G. The CISM Athlete of the Year Award ceremony will take place during the General Assembly and Congress of the subsequent year. The winners will be invited to attend at CISM costs.

#### **Article 6.11. COMMANDANT RAOUL MOLLET ACISM SPORTS SCIENCE AWARD**

- A. The Commandant Raoul Mollet ACISM Sports Science Award is presented to a university researcher or student (military or civilian) of an academic institution with a formal partnership with CISM (including Delegations), that has produced relevant scholarly work that is directly pertinent and aligned with CISM's mission.
- B. The intention is to stimulate the production of studies and scientific documents (abstracts, communications, papers, thesis, etc.) about themes of Military Sports and Armed Forces Physical Activities in its broad spectrum and also in order to identify and recognize research of high impact that promotes CISM values and enhances CISM visibility in the sports world.
- C. The selection of the scientific work to be awarded will be done by a Judging Commission, established for this purpose, composed of the members of the ACISM and the CISM SSC and submitted to the BoD for approval.
- D. The Award, presented every two years, will consider current research submitted for evaluation for the CISM International Symposium.
- E. Specific eligibility rules will be publicized on the CISM website, and through formal communication with academic partner institutions and CISM Delegations at least one year before the CISM International Symposium.
- F. The Commandant Raoul Mollet ACISM Sport Science Award ceremony will take place during the Closing Ceremony of the CISM International Symposium of the year.

## **PART II CISM EVENTS**

### **CHAPTER VII: SPORTS COMPETITIONS IN CISM**

#### **Article 7.1. GENERAL REGULATIONS**

- A. This chapter governs and provides guidelines for all CISM Sport competitions.
- B. All CISM sport competitions shall be organized in conformity with CISM Regulations.
- C. CISM publishes Sports Regulations for its sports recognized at world level.
  - 1. Most CISM sports, however, are governed by the International Federations' technical regulations.
  - 2. The host nation of a competition and the President of the CISM Sport Committee shall verify the currency of the CISM and International Federations' regulations in its possession.
  - 3. In case of discrepancies between the Sports Regulations and the CISM Regulations, the latter prevail.
  - 4. All amendments to the Sports Regulations, other than bringing the articles into agreement with the international regulation, will be decided and promulgated by the Secretary General in consultation with the President of CISM Sport Committee.
- D. Doping, as defined and addressed in the current CISM Regulations is forbidden in CISM events. In case of discrepancies arising from interpretation of the CISM Sport Regulation, the prevailing language is defined in that regulation. Antidoping controls must be done at every CISM Sport competition.

#### **Article 7.2. SPORT COMPETITIONS**

The levels of CISM sports competitions are:

- A. World Games / World Championships,
- B. Continental Games / Continental Championships,
- C. Regional championships / Tournaments,
- D. Bilateral competitions.

#### **Article 7.3. CISM MILITARY WORLD SUMMER GAMES**

- A. CISM Military World Summer Games are called “(NUMBER) CISM MILITARY WORLD SUMMER GAMES (CISM LOGO)”, e.g. 5<sup>th</sup> CISM MILITARY WORLD SUMMER GAMES.
- B. The CISM Military World Summer Games are organized every 4 (four) years, and all member nations are invited to participate. In the event of unforeseen circumstances, or any event beyond the control of CISM or the host nation, the organization of CISM MWSG's can be postponed as necessary.
- C. Details concerning the organization appear in a separate document “General information concerning the organization of CISM Military World Summer Games” available at the General Secretariat.

#### **Article 7.4. CISM MILITARY WORLD WINTER GAMES**

- A. CISM Military World Winter Games are called “(NUMBER) CISM MILITARY WORLD WINTER GAMES (CISM LOGO)”, e.g. 1<sup>st</sup> CISM MILITARY WORLD WINTER GAMES.

- B. The CISM Military World Winter Games are organized every 4 (four) years, and all member nations are invited to participate. In the event of unforeseen circumstances, or any event beyond the control of CISM or the host nation, the organization of CISM MWWG's can be postponed as necessary.
- C. Details concerning the organization appear in a separate document "General information concerning the organization of CISM Military World Winter Games" available at the General Secretariat.

#### **Article 7.5. CISM MILITARY WORLD CADET GAMES**

- A. CISM Military World Cadet Games are called "(NUMBER) CISM MILITARY WORLD CADET GAMES (CISM LOGO)", e.g. 1st CISM MILITARY WORLD CADET GAMES.
- B. The CISM Military World Cadet Games are organized every 2 (two) years, and all member nations are invited to participate. In the event of unforeseen circumstances, or any event beyond the control of CISM or the host nation, the organization of CISM MWCG's can be postponed as necessary.
- C. Details concerning the organization appear in a separate document "General information concerning the organization of CISM Military World Cadet Games" available at the General Secretariat.

#### **Article 7.6. CISM MILITARY WORLD HEROES GAMES**

- A. CISM Military World Heroes Games are called "(NUMBER) CISM MILITARY WORLD HEROES GAMES (CISM logo)", e.g. 1<sup>st</sup> CISM MILITARY WORLD HEROES GAMES (CISM logo).
- B. The CISM Military World Heroes Games are organized every 4 (four) years, and all member nations are invited to participate. In the event of unforeseen circumstances, or any event beyond the control of CISM or the host nation, the organization of CISM MWHG's can be postponed as necessary.
- C. Details concerning the organization appear in a separate document "General information concerning the organization of CISM Military World Heroes Games" available at the General Secretariat.

#### **Article 7.7. WORLD CHAMPIONSHIP**

- A. CISM World Championships are called "(NUMBER) CISM WORLD MILITARY (SPORT) CHAMPIONSHIP (CISM logo)", e.g. 34<sup>th</sup> CISM WORLD MILITARY NAVAL PENTATHLON CHAMPIONSHIP (CISM logo).
- B. They comply with the following conditions:
  1. Organization annually or biannually depending on the sport,
  2. Invitation to participate extended in accordance with Art. 7.21.,
  3. Effective participation by at least eight (8) nations for men and/or four (4) for women from at least two (2) continents. For mixed teams, the effective participation of six (6) countries from two (2) continents is mandatory. However, for a world-level sport, less participation is accepted, but the championship will then not count for remaining a world-level sport (art 7.12. D.).
  4. Organization of official ceremonies,
  5. Designation of an Official CISM Representative,
  6. Awarding of medals.

- C. Recommendations on organizing a successful World Championship can be found in the CISM Guidance to Organizers handbook available on the CISM website.
- D. CISM Online Military Tournaments are authorized under the following conditions:
  - 1. When a scheduled CISM Military World Championship is cancelled six months or sooner from its start date due to circumstances beyond the control of the host nation;
  - 2. It is held at no cost to CISM;
  - 3. The applicable CSC supports the Tournament and is responsible for its conduct;
  - 4. All requirements and procedures contained in the CISM Online Military Tournaments Standard Operating Procedures (SOP) are followed; and
  - 5. The CISM BoD approves.
- E. Online Tournaments are called "(YEAR) (SPORT) CISM ONLINE MILITARY TOURNAMENT (CISM logo)", e.g. 2021 NAVAL PENTATHLON CISM ONLINE MILITARY TOURNAMENT (CISM logo).
- F. The CISM Online Military Tournaments SOP is available on the CISM website and CISM HQ.

#### **Article 7.8. CONTINENTAL CHAMPIONSHIP**

- A. Continental championships are called "(YEAR) (CONTINENT) MILITARY (SPORT) CHAMPIONSHIP (CISM logo)", e.g. 2010 EUROPEAN MILITARY HANDBALL CHAMPIONSHIP (CISM).
- B. They comply with the following conditions:
  - 1. Organization in conformity with the CISM Regulations,
  - 2. Invitation to participate extended to all member nations of the continent,
  - 3. Effective participation by at least six (6) nations for men, four (4) for mixed teams, *and/or* three (3) for women,
  - 4. Organization of official ceremonies,
  - 5. Designation of a continental representative,
  - 6. Awarding of medals.

#### **Article 7.9. REGIONAL CHAMPIONSHIP**

- A. Regional championships are called "(YEAR) (REGION) MILITARY (SPORT) CHAMPIONSHIP (CISM logo)", e.g. 2010 MIDDLE EAST MILITARY BASKETBALL CHAMPIONSHIP (CISM).
- B. They comply with the following conditions:
  - 1. Organization in conformity with the CISM Regulations,
  - 2. Invitation to participate extended to member nations of the regional Liaison Office and, if desired, to any member nation outside the region,
  - 3. Effective participation by at least four (4) nations for men, three (3) for mixed teams, *and/or* two (2) for women and mixed teams,
  - 4. Official ceremonies and awarding of medals shall be organized.
- C. Upon request from an organizing nation, a regional event may be designated as continental championship. This should be done in collaboration with the organizing delegation, the Vice-President, and the pertinent President of CISM Sport Committee.

## **Article 7.10. TOURNAMENT**

- A. Tournaments are called "(YEAR) (SPORT) MILITARY TOURNAMENT (CISM logo)", e.g. 2010 MILITARY FENCING TOURNAMENT (CISM).
- B. They comply with the following conditions:
  - 1. Organization in conformity with the CISM Regulations,
  - 2. Invitation to participate extended to at least two (2) other nations,
  - 3. Effective participation by at least three (3) nations for men and/or two (2) for women,
  - 4. Medals may be awarded.

## **Article 7.11. BILATERAL COMPETITION**

Bilateral competitions between member nations of CISM are encouraged. These competitions are called "(YEAR) MILITARY BILATERAL (SPORT) COMPETITION (CISM logo)", e.g. 2010 MILITARY BILATERAL BOXING COMPETITION (CISM).

## **Article 7.12. SPORTS CATEGORIES**

- A. CISM sports are categorized by the level they are played, including World, Continental, and Regional Levels.
- B. The list of World level sports includes military, operational, combat, team, and individual sports. The list of sports and their category will be maintained at CISM HQ (website) and reviewed on a 4-year cycle, based on the year of the MWG. World level sports will have a PCSC and CSC.
- C. The list of Continental level sports will also be maintained at CISM HQ for tracking purposes only. The list of Regional level sports will be maintained at the Continental level (VP office).
- D. In order to be maintained as a World Level Sport, there is a requirement for the minimum participation of eight (8) nations for men and/or four (4) for women from at least two (2) continents. In addition, the sport must conduct 2 World Military championships within the 4-year cycle (including MWG) under these conditions. If the minimum number of participating nations is not met in a world-level sport, the event will still be recognized as a World Military Championship, but it will not count towards the requirement for the sport to conduct two WMCs within the four-year cycle.
- E. New sports/disciplines may be added at the World level if it is demonstrated that there is the ability to have enough potential to be practiced at the world level. Proposed new sports will be evaluated over the course of three (3) consecutive years starting in the year when the first competition that meets all of the criteria took place.
- F. Any CISM nation can organize a championship in a new sport. The first championship organized must be called a Challenge and must be observed by a member of the CISM HQ who shall provide a report on this event. This report will serve as a basis for the CISM Sports Commission and the CISM HQ to advise the BoD on the potential of the sport to be practiced at the world level and on the possibility of being called WMC in its future events.
- G. The following procedures will be applied:
  - 1. The intention to introduce a new sport in the world calendar – World Level sport - starts when a member nation, through the relevant Chief of Delegation sends an Application Form to CISM HQ, with the intention to organize a new sport/discipline.
  - 2. If it concerns a new discipline of an existing World Level Sport, the CISM HQ (Sports Department) will request the consideration of the respective PCSC. After receiving approval from the PCSC, the standard procedure for a WMC of a World Level Sport will be followed.

In case of a new sport, the event will, after approval of the BoD, be included in the CISM sports calendar as a Challenge.

3. If after the procedure outlined in this Article is followed, and the BoD approves, the following conditions must be met by the event to actually be considered a WMC:
  - a. All member nations of CISM must have been invited.
  - b. Effective participation by at least eight (8) nations for men and/or four (4) for women from at least two (2) continents. For mixed teams, the effective participation of six (6) countries from two (2) continents is mandatory.
  - c. Designation of an Official CISM Representative.
  - d. During the competition, the organization of official ceremonies should take place, as well as the awarding of medals.
  - e. The event is included in the Test Distribution Plan (TDP) and anti-doping tests are conducted in accordance with the TDP.
4. The name of the first competition for new sport is: (number) Military (Sport) Challenge (Year). The invitation files and the results will be published on the CISM website.
5. After an evaluation period of three years, the BoD will evaluate the results including the report from the competitions and will vote on approving the new sport as World Level Sport. If approved, the BoD will then authorize the establishment of the CSC. Official information about the new sport will be given through the CISM website and during the succeeding General Assembly.

### **Article 7.13. CISM SPORT COMMITTEE RESPONSIBILITIES**

- A. The CISM Sport Committee (CSC), especially the President of CISM Sport Committee, exercises oversight on the technical conduct of a military world championship.
- B. For the Sport Committee composition as well as responsibilities and authority of the President of CISM Sport Committee, art. 2.16. and 2.17 of the CISM Regulations apply.
- C. For the appointment, attendance and retirement of the President and the Sport Committee Members, art. 4.10 and 4.12 of the CISM Regulations apply.
- D. If a President of CISM Sport Committee is absent and a substitute is not designated in advance, the following applies:
  1. The Sport Committee appoints an interim President of CISM Sport Committee from its members,
  2. If no members are present, missions' representatives will form a technical committee. The Official CISM Representative will appoint an interim President of CISM Sport Committee.

### **Article 7.14. CISM SPORT COMMITTEE – MEETINGS**

- A. CISM Sport Committee restricted meeting
  1. The CISM Sport Committee meets, in principle, during the world championship, usually before and after the corresponding preliminary and technical meeting. If, in one or more years, a military world championship does not take place, the President of CISM Sport Committee may call an extraordinary meeting of his/her committee. The purpose of the meeting is to prepare the basic directives for the coming year's activities,
  2. The President of CISM Sport Committee determines the place, date and time of the meeting(s). He allocates tasks among CSC members,

3. The President of CISM Sport Committee chairs the meeting attended by all members of the CISM Sport Committee. In his/her absence, a member chairs the meeting (art. 7.13. D).

B. CISM Sport Committee enlarged meeting

1. The President of CISM Sport Committee may invite the Official CISM Representative, Chiefs of Mission and/or team captains of participating missions as well as civilian experts to attend the CISM Sport Committee meeting,
2. To permit participating nations to form an opinion on the items on the agenda, the Sport Committee's secretary shall send all proposals received to the Chiefs of delegation at least two (2) months before the championship / meeting,
3. The agenda should include:
  - a. amendments of sports regulations,
  - b. means to further develop the sport concerned,
  - c. sport calendars up to the next five (5) years,
  - d. experiences of the current championship,
  - e. information on the general program of the next championship.
4. All proposals made by participating nations shall be collected by the CISM Sport Committee secretary before the beginning of the championship / meeting. This information shall be communicated to all participants as above or on arrival.

**Article 7.15. CISM SPORT COMMITTEE – REPORT**

- A. The President of CISM Sport Committee remits its annual report to the Secretary General on the Sport Committee's decisions and proposals for the development and future of his/her sport.
- B. If a world championship is organized, the President of CISM Sport Committee submits his/her part of the Joint Report (sports report) (Regulations, Appendix 5) at the end of the world championship to the Official CISM Representative.

**Article 7.16. WORLD CALENDAR**

- A. The world calendar is an official document issued after final approval by the Board of Directors. All major CISM events are overviewed in it.
- B. For competitions, the calendar includes the following information:
  1. the final calendar (with exact place and date) of the competitions to be held during the year following the General Assembly,
  2. the provisional calendar of the competitions to be held two years or more following the General Assembly.

**Article 7.17. CONTINENTAL AND REGIONAL CALENDAR**

The calendar for the coming year is discussed, amended and approved during the Continental Meeting before the General Assembly.

**Article 7.18. CALENDARS - DRAWING UP**

- A. As competitions represent CISM major activities, the drawing-up of calendars is an essential task of CISM authorities.

- B. The General Secretariat constitutes the main information-collecting body for developing the world calendar. The General Secretariat is assisted by CISM Sport Committees and Vice-Presidents.
- C. Only active CISM member nations may organize CISM world, continental and regional events.
- D. Applying for hosting a world military championship:
  - 1. The CISM Member Nation applies to host a MWC using the official “CISM Application form for hosting a WMC” (Appendix 23 of the CISM Regulations) or by sending a letter signed by the Chief of Delegation to the Secretary General. The letter should contain all the basic information needed to assess the candidature (sports place, dates, arrival and departures, etc.).
  - 2. The application form/letter for hosting a MWC should reach the Secretary General asap but not later than 10 months prior to the start of the MWC.
  - 3. Before applying for hosting a MWC, the applicant should consult the concerned Presidents of CISM Sport Committee.
  - 4. Delegations may only propose dates for world championships that have been agreed on by the Secretary General following advice of the concerned PCSC.
- E. The Secretary General summarizes and sends this information to all delegations as part of the preparatory document for the General Assembly.
- F. The preparatory document represents a project for the world calendar that is discussed and possibly amended during the Congress. Delegations must have their nation's calendars at that time.
- G. The final calendar of the following year is discussed and approved by the Board of Directors, during its second statutory meeting and then presented for information to the General Assembly. Candidacies for the later years are registered either as confirmations or options.

#### **Article 7.19. CALENDAR – WITHDRAWAL**

- A. Any delegation that is a candidate to organize a world championship and that has problems assuming this responsibility shall immediately inform the Secretary General and PCSC. Notice of cancellation must be given, at the latest, 6 months prior to the beginning of the championship.
- B. Any delegation that is a candidate to organize a continental championship and that has problems assuming this responsibility shall immediately inform the relevant Vice- President.
- C. A delegation that withdraws from the organization of a world or continental championship after having confirmed its organization may be subject to disciplinary action (art. 1.12 of the Regulations).

#### **Article 7.20. PRELIMINARY INFORMATION**

- A. A member nation requesting to organize a military world championship must provide the Secretary General with detailed information regarding the proposed program, sports facilities and accommodation to be used, as a prerequisite to securing approval to organize the championship. Presidents of CISM Sport Committee decide on on-site inspections. For cost sharing, refer to art. 7.28. of the Regulations.
- B. A world or a continental championship shall include competitions for both genders in accordance with the relevant CISM sports regulations. Approval of the Board of Directors is required if the competition is to be men only or women only.
- C. All sports facilities used in a CISM world and continental championship shall meet the requirements of international/CISM sports regulations. Facilities shall be sufficient to permit adequate training for all competitors.

D. The organization of a military world championship by a nation, which has not yet participated in such a championship, is only possible if this nation has organized a regional championship or a civilian international championship at the same level or sent an observer to a previous military world championship. In this last case, an on-site inspection by the President of CISM Sport Committee is mandatory.

## **Article 7.21. INVITATION**

A. Member nations

- All active member nations have the right to be invited to any CISM Championship in accordance with the level of competition (world, continental, regional, etc.) and based on the relevant sport regulation.

B. Non-member nations

1. A non-member nation may be invited to take part in a CISM world or continental event only with the unanimous consent of the member nations that have formally indicated their participation. Such unanimous consent shall be recorded during the General Assembly preceding the event. The organizing nation will inform the Official CISM Representative of non-member nations invited to attend the event as participants or observers.
2. In urgent cases, when the General Assembly was not informed and at the request of the organizing member nation, either the Board of Directors or the participating nations at a championship shall approve the invitation / participation of a non-member nation, or an individual representing such a nation, to take part in CISM events. This approval will be mentioned in the official Championship report.
3. Non-member nations may be invited to CISM tournaments and regional championships during a period of two years under the authority of the Continental Vice- President.

## **Article 7.22. PARTICIPATION - MILITARY STATUS**

A. Only military personnel on active duty in Armed Forces may take part in competitions organized by CISM except for Para sport (See below Art. 7.22. C.).

B. No one may be recalled to active duty in the Armed Forces for the purpose of participating in a CISM competition. In the case of an intermittent military service, the athletes regularly recalled may not take part in CISM competitions, under any circumstances, if more than 18 months have elapsed between this recall and the end of their last call to arms except for Para sport (See below Art. 7.22. C.).

C. Veteran soldiers wounded or injured while on active duty may be included as part of a nation's mission and participate in CISM Para sport competition/event.

D. Exceptions to the above may be authorized by the General Assembly, upon recommendation of the Board of Directors.

E. All military participants in a CISM event shall be in possession of proper documentation which signifies active military service of the member nation he represents. The documentation can be:

1. a valid military identity card for those athletes who are authorized to present their military identity cards abroad,
2. a form of verification (in English and/or French) of military status accompanied by a passport.
3. For the Veteran para-athletes, the Chief of Delegation concerned must certify in writing that the veteran soldier was wounded or injured on active duty.

- F. By signing the final entry, the Chief of Delegation confirms the military status of the participating athletes. If there are last minute changes in the participation of the athletes, the verification file may be signed by the Chief of Mission but shall be confirmed by the Chief of Delegation by official letter.
- G. If one of these documents is not available, participation is refused.
- H. An athlete who has represented one country in CISM competitions (World Military Championship, World Games, World Winter Games, continental and regional championship), in the Olympic Games, or in any competition at world, continental or regional level recognized by the relevant IF, and who has changed his/her nationality or acquired a new nationality, may participate in CISM competitions representing his/her new country provided that at least two years have passed since the competitor last represented his/her former country.

### **Article 7.23. COMPOSITION OF A MISSION**

- A. Teams sent by their nations to participate in a CISM event are called "missions".
- B. The composition of a mission to a championship is stated in the respective CISM Sports Regulations and included in the invitation file extended by the organizing nation. In special cases, the Secretary General may change the composition of a mission.
- C. The organizers shall accept the President and the CISM Sport Committee members as additional mission members.
- D. Delegations are required to strictly respect the standard composition of a participating mission. No other additional member may be included in the mission without special authorization from the organizing nation. In all cases where the composition is not respected, missions shall pay the extra accommodation costs. Host nations have neither financial nor organizational obligations towards people who are not included in the mission (relatives, spectators ...).
- E. In terms of age, CISM abides by the rules of the International Federations, but a person less than 17 years of age cannot participate in CISM events under any circumstances.

### **Article 7.24. PARTICIPATION OF AN ACTIVE MEMBER NATION**

Athletes or teams of an active CISM member nation are allowed to fully participate in any championship under the auspices of CISM. They are mentioned on the official result list and can receive official CISM medals.

### **Article 7.25. PARTICIPATION OF AN INACTIVE MEMBER NATION**

Athletes or teams of an inactive member nation may not participate in any CISM event (art. 1.10 of the Regulations).

### **Article 7.26. PARTICIPATION OF A NON-MEMBER NATION**

If invited in accordance with art. 7.21. of the CISM Regulations, athletes or teams may only participate in CISM events where no elimination is foreseen. A non-member nation therefore cannot eliminate a CISM member nation. Non-member nations are not mentioned on the official result list and no additional result list will be made. However, the organizing nation may present souvenirs and gifts or an honorary prize.

### **Article 7.27. WITHDRAWAL FROM PARTICIPATION**

Any nation that withdraws from participation in a competition for which it had sent in the final entry, shall notify the organizers in writing at least one (1) month before the opening of the competitions with copy to the Secretary General. Any nation not so informing the host nation will be subject to disciplinary action (art. 1.12 of the CISM Regulations).

Nations will owe the host nation the monetary amount listed in the Invitation File, if any, when there is a late cancellation or a no-show. This amount is separate and apart from any Disciplinary Sanctions including financial sanctions that may also be imposed under Article 1.12.

### **Article 7.28. TRAVELLING**

- A. As a general rule, travelling expenses of participating missions to the site of the competition (nearest International airport) are borne by their own delegations. Local transportation is at the expense of the host nation.
- B. Travelling expenses
  - 1. The travelling expenses of the President and the CISM Sport Committee Members and of all invited persons during a championship and/or a Sport Committee meeting are met by their delegations. The organizing committee will provide full accommodation for all CSC members at world championships.
  - 2. Travelling expenses of the President of CISM Sport Committee to on-site visit to be conducted upon request made by the organizing countries are met by the requesting delegation as like the relevant local transport, board and lodging, based on the relevant sport regulation.

### **Article 7.29. TITLES**

- A. Official CISM titles and awards may only be given to athletes representing active CISM member nations. The regulations of each championship state the exact number of medals to be awarded. Every measure shall be taken to ensure that records can be ratified.
- B. Titles
  - 1. World Championship
    - a. In every world championship, CISM awards individual and team titles of "(year) CISM military world champion in (sport/discipline)", and/or of "(year) CISM military world champion in (team event)".  
Example: 2010 CISM WORLD MILITARY CHAMPION IN SWIMMING, 100 M FREE STYLE. 2010 CISM WORLD MILITARY CHAMPION IN BASKETBALL.
    - b. Moreover, any athlete or team breaking a CISM record is declared "Holder of the CISM world (sport/discipline) record".
  - 2. Continental Championship
    - a. In every continental championship, CISM awards individual and team titles of "(year) CISM military (continent) champion in (sport/discipline)", and/or of "(year) CISM military (continent) champion in (team event)".
    - b. Moreover, any athlete or team breaking a CISM record is declared "Holder of the CISM (level) (sport/discipline) record".
  - 3. Regional Championship
    - In every regional championship, CISM awards individual and team titles of '(year) CISM military (region) champion in (sport/event)", and/or of "(year) CISM military (region) champion in (team event)".
  - 4. Tournament
    - In a tournament, no official CISM titles are awarded but only gold, silver and bronze medals are given.

### **Article 7.30. CHAMPIONSHIP AWARDS**

- A. The CISM championship awards include:
  - 1. official CISM medals,
  - 2. official CISM certificates,

3. official CISM challenge cup (permanent trophy),
4. other awards in accordance with the corresponding CISM Sports Regulations,
5. fair-play cup in accordance with the corresponding CISM Sports Regulations.

B. Description and attribution of CISM championship awards shall be in accordance with Regulations, chap. VIII and appendices.

### **Article 7.31. CHIEF OF MISSION**

#### **A. Chief of Mission**

1. Chiefs of Mission shall be familiar with CISM regulations.
2. Missions must not only participate or be present at sports events, they are also required to participate in information conferences on CISM, study days, commemorative and cultural events and ceremonies organized by the host nation.

#### **B. Conduct of a Mission**

1. The Chief of Mission is responsible for the behavior of his/her team in sports and general discipline. He shall ensure that members of his/her Mission respect the rules and directives prescribed by CISM and organizers of the championship. The respect of schedules is particularly important as they form the basis for the effective conduct of competitions and ceremonies.
2. The Chief of Mission shall also enforce the rules concerning behavior and dress during the ceremonies. He plays an important role in promoting the CISM spirit among his/her mission, a spirit represented by friendly attitude towards other missions, courtesy towards organizers and fair play in competition.

#### **3. Gifts**

- a. The Chief of Mission may offer gifts to authorities and organizers of the host nation and other missions.
- b. The Chief of Mission should consult an important member of the organizing committee (the Chairperson or his/her assistant) about the distribution of gifts. Unless otherwise stated by the host nation, gifts should be presented discreetly and preferably before the closing banquet.

#### **C. Following the event**

The Chief of Mission should, upon return to his/her country, address a letter of courtesy to the organizing delegation through his/her Chief of Delegation.

### **Article 7.32. REPORT OF THE ORGANIZING COMMITTEE**

- A. During the competition (World/Continental level)
- B. The organizing committee shall complete and submit its part of the joint report (Regulations, appendix 5) to the Official CISM Representative.
- C. Immediately after the competition
- D. The organizing committee shall send within 2 days a fax or e-mail with the results to the General Secretariat.
- E. Within two months after the competition

F. The organizing committee shall send to the General Secretariat a final file enclosing the official results booklet, a general report on the championship and a media report with press articles, photos, video, etc.

## **CHAPTER VIII: SPORTS EVENTS**

### **Article 8.1. INVITATION PROCEDURE**

#### **A. World championship**

The invitation procedures for WMC shall be as follows:

1. Nine (9) months prior to the event, the organizing committee will send a draft of the invitation to the CISM Sport Department and to the PCSC in charge for the interested sport,
2. The PCSC in collaboration with the CISM Sport Department will review the invitation and provide input to the organizer,
3. Six (6) months prior to the event, the organizing committee will send the final and official version of the invitation (electronic version) to the CISM Sports Department signed by the Chief of Delegation or other high authority. The invitation file must be in a type of format which is not possible to break,
4. The invitation file will be put on the CISM website together with the calendar,
5. The organizing nation shall inform all its embassies located in the invited countries about the organization of the event to facilitate the visa procedures for the participating nations,
6. The second page of the invitation files will be dedicated to enlist the invited CISM member nations. Which means that all member nations may reach the invitation from the CISM website,
7. For those sports in which the number of participants is limited by the sports regulations, the concerned PCSC will provide the organizing committee with the list of qualification in due time, and only those countries will be allowed to participate,
8. The invitation will be sent out to the following guests:
  - a. the CISM President,
  - b. the Official CISM Representative,
  - c. the Continental Vice-President,
  - d. the Secretary General,
  - e. the concerned President and the members of CISM Sport Committee,
  - f. the International Federation concerned through the Secretary General:
  - g. The host nation may invite the concerned International Federation (IF) to the world championship through the Secretary General, depending on the sport specific requirement. Travel expenses are borne by the individual or the federation concerned while the accommodation and local transportation cost is borne by the host nation. The Secretary General shall send the invitation on the year before allowing the IF to put the event on its official calendar.
  - h. representative of CISM partners and sponsors:
  - i. A nation organizing a military world championship may formally extend an invitation to the representatives of CISM partner firms. Travel and accommodation expenses will be borne by the individual(s) or the partner firms concerned.
  - j. any CISM member without Internet access:
  - k. For any reason if any CISM member does not have Internet access available it may declare anytime to the organizer concerned, which will send a copy of the invitation by post.

#### **B. Continental championship**

Any nation organizing a continental championship shall extend invitations to all member nations of the continent at least four (4) months before the date set for the championship. Additional invitations shall be sent to:

1. The CISM Secretary General,
2. The concerned Continental Vice-President,
3. The continental CISM Representative (if any),
4. The President of CISM Sport Committee,
5. The concerned continental federation (if any).

C. Regional championship

Any nation organizing a regional championship shall extend invitations to member nations of the region's Liaison Office and to any member nation outside the region at least two (2) months before the date set for the championship. Additional invitations shall be sent to:

1. The CISM Secretary General,
2. The concerned Continental Vice-President,
3. The regional CISM Representative,
4. The President of CISM Sport Committee,
5. The concerned national federation (if any).

D. Tournament

Any nation organizing a tournament shall extend invitations to at least two (2) other member nations. An additional invitation shall be sent to the Secretary General.

E. Bilateral competitions

Any nation organizing a bilateral competition shall extend invitations to one other member nation. An additional invitation shall be sent to the Secretary General.

## **Article 8.2. INVITATION FILE**

A. World championship

A template of the invitation file to a CISM World Championship is available at the CISM Headquarters and shall be used. The invitation file must address the following points:

1. formal letter of invitation signed by the Chief of Delegation of the Organizing member nation or a higher national authority,
2. particular provisions applying to the championship,
3. program of stay and schedule, including the exact day and time of the preliminary meeting, and opening and closing ceremonies,
4. nations invited,
5. Practical information concerning:
  - a. access to the location of the competition (nearest airport, etc.),
  - b. customs regulations (arms, ammunition, etc.),
  - c. Police regulations (passport, visa, etc.),
  - d. health regulations (vaccinations, anti-AIDS test, etc.),
  - e. dress regulations (uniforms, according to CISM Dress Code Guidelines etc.),
  - f. weather conditions,
  - g. postal address, telephone, fax, e-mail a home page addresses,
  - h. expenses to be met by participants,
  - i. editions of the CISM Sports Regulations in effect and applicable technical specificities,
  - j. any other relevant CISM Regulations, particularly chapter IX on anti-doping.

6. Registration forms, including:

a. preliminary agreement:

The preliminary agreement gives an overview of the participating mission with particulars of participation by men and women per discipline.

b. final entry:

The final entry form specifies the names and ranks of the members of the participating missions, with other relevant and necessary information as appropriate such as the birthday, the weapon numbers, the ammunition amount and/or the best performances.

7. The commitment by the Chief of Mission.

B. Continental championship

The invitation file contains at least the following points:

1. Particular provisions applying to the championship,

2. Program of stay and schedule,

3. Nations invited,

4. If necessary: information concerning customs, police, health and dress (according to CISM Dress Code Guidelines), weather conditions, address,

5. Registration forms, including:

a. preliminary agreement,

b. final entry.

6. The commitment by the Chief of Mission.

C. Regional championship

The invitation file contains at least the following points:

1. Particular provisions applying to the championship,

2. Program of stay and schedule,

3. Nations invited,

4. If necessary, information concerning customs, police, health and dress (according to CISM Dress Code Guidelines), weather conditions, address,

5. Registration forms, including a final entry.

D. Tournament

The invitation file contains at least the following points:

1. Particular provisions applying to the championship,

2. Program of stay and schedule,

3. Nations invited.

E. Bilateral competition

The invitation file contains at least the following points:

1. Particular provisions applying to the competition,

2. Program of stay and schedule.

## **Article 8.3. REPLY TO INVITATION**

- A. World championship**
  - 1. The reply to an invitation from an organizing nation of a world championship is made solely by means of a timely submitted preliminary agreement and a final entry.
  - 2. The preliminary agreement, informing the organizing nation of the exact number of nations participating and thus representing an important operational basis, is to be returned at least three months prior to the event.
  - 3. The organizing committee should assess the status of participating nations as soon as the replies to the invitations are received.
  - 4. The final entry is to be returned at least one month prior to the event. Upon receipt the organizing nation is to send a copy to the President of CISM Sport Committee so that the level of referees accompanying each mission may be evaluated. An organizing nation shall not have any obligation towards member nations which have not provided duly completed final entry within the deadline set in the invitation file.
  - 5. Delegations should bear in mind dispatching delays so that these documents may reach the organizing nation within the required time.
- B. Continental championship / Regional championship**
  - 1. The reply to an invitation from an organizing nation of a continental/regional championship is also made by means of a preliminary agreement and a final entry.
  - 2. The preliminary agreement is to be returned at least two months prior to the start of the championship.
  - 3. The final entry is to be returned at least one month prior to the start of the championship.
- C. Tournament**

The reply to an invitation to a tournament is made by a final entry to be returned at least two weeks prior to the start of the tournament.
- D. Bilateral competition**

The reply to an invitation to a bilateral competition is made by a final entry to be returned at least two weeks prior to the start of the competition.

## **Article 8.4. ARRIVAL - EXPECTED MISSION**

- A. Early arrival of an expected mission:**
  - 1. Host nations should specify in the invitation that in all cases, missions arriving too early shall pay the extra accommodation costs to the organizing nation upon their arrival.
  - 2. In case the mission is not able to pay these accommodation costs, the mission will not be allowed to participate in the championship.
- B. Late arrival of an expected mission.** Unless otherwise specified in relevant Sport Regulations, the following applies:
  - 1. Before the preliminary meeting: Expected missions will have normal participation,
  - 2. After the preliminary meeting (drawing of lots)
    - a. before the competitions

Expected missions will have normal participation. During the preliminary meeting, the athletes and teams are placed by drawing of lots following the same procedure as the nations present.

- b. after the start of the competitions
  - Expected missions may be allowed to compete following the planned program. Events in progress or those already completed shall not be repeated or compromised.
  - The drawing of lots of the coming events will not be redone. The teams and individuals of the missions concerned are placed, at the convenience of the technical jury, in those positions which will not affect the drawing of lots.
  - For teams, all matches or events not played are to be forfeited.
  - For individuals, all events not participated in are lost.

## **Article 8.5. ARRIVAL - UNEXPECTED MISSION**

- A. Before the preliminary meeting:
  1. Unexpected missions arriving before the preliminary meeting (before the drawing of lots) may only be accepted to the competition if the host nation accepts to provide the logistic support.
  2. In any case, a sanction will be imposed (Regulations Art. 1.12).
- B. After the preliminary meeting. Unless otherwise specified in relevant Sports Regulations, the following applies:
  1. Unexpected missions arriving after the preliminary meeting (after the drawing of lots), may only be accepted to the competitions if the host nation accepts to provide the logistic support,
  2. In that case, the Official CISM Representative gathers all the Chiefs of Mission. Participation in events not yet started shall be accepted by the Chiefs of Mission (over 50% of the votes). The planned program is applicable. Events in progress or those already completed shall not be repeated or compromised,
  3. The drawing of lots of the coming events will not be redone. Teams and individuals of the missions concerned are placed, at the convenience of the technical jury, in those positions which will not affect the drawing of lots. In collective sports, when the drawing of lots is finished, no other team may be allowed to participate,
  4. In any case, a sanction will be imposed (Regulations Art. 1.12).

## **Article 8.6. ABSENCE OF A MISSION WITHOUT NOTIFICATION**

If a mission which submits a preliminary agreement and/or final entry is absent without notifying the host nation in time, a sanction will be imposed (Regulations Art. 1.12).

Nations will owe the host nation the monetary amount listed in the Invitation File, if any, when there is a late cancellation or a no-show. This amount is separate and apart from any Disciplinary Sanctions, including financial sanctions that may also be imposed under Article 1.12.

## **Article 8.7. DEPARTURE**

- A. As a general rule, missions are required to strictly respect the scheduled departure date(s) fixed in the invitation.
- B. Early departure
  1. No sanctions will be applicable if an athlete or a mission leaves the championship with the approval of the Official CISM Representative because of absolute necessity or in case of emergency (e.g. injuries, flight connection problems, death of a family member ...).
  2. In all other cases, sanctions will be imposed (Regulations Art. 1.12).

C. Late departure

Host nations should specify in the invitation that in all cases, missions leaving after the fixed date shall pay the extra costs of stay. There is no obligation for the host nation to provide any logistic support to those late departing nations.

### **Article 8.8. PATRONAGE COMMITTEE**

The competitions may be placed under the patronage of high authority or a patronage committee if the organizing nation so wishes. It consists generally of governmental, military and sports authorities of the host nation.

### **Article 8.9. HOST DELEGATION**

The Chief of Delegation is responsible for all aspects of the long-term preparation, execution and reporting of a competition i.e.:

- A. Establishing a financial plan,
- B. Establishing an exact calendar (with place and date),
- C. Establishing an exact day-by-day program,
- D. Establishing the organization chart,
- E. Appointing the organizing committee (invitation to interested dignitaries),
- F. Consulting the President CISM Sport Committee of all sports technical aspects,
- G. Establishing and sending invitations in accordance with the current CISM Regulations chapter VIII,
- H. Ordering CISM certificates, badges and diplomas,
- I. Purchasing CISM and other awards,
- J. Organizing information conferences, etc.

### **Article 8.10. ORGANIZING COMMITTEE – COMPOSITION**

- A. The host nation establishes an organizing committee provided with an Officer in charge as Point of Contact for the PCSC in order to facilitate the exchange of technical information.
- B. The organizing committee generally comprises the following sections:
  - 1. The technical section, which is responsible for:
    - a. organization of the technical secretariat,
    - b. organization of the technical facilities and equipment (stands, sound, equipment, poles and flags, buffet, sanitation, anti-doping control, health care...),
    - c. the appointment and the mission of the technical personnel (electricians, controllers...),
    - d. facilities and transportation service for the jury and for the competitors,
    - e. scoring board (specific, general, individual and team results) in accordance with the corresponding sport regulation,
    - f. issue of competitor's starting numbers,
    - g. the printing and dispatching of results,
    - h. if the competition in question includes several events, there may be several competition sub-sections.

2. The public relation section, which is responsible for:
  - a. general protocol,
  - b. organization of the opening and closing ceremonies,
  - c. music,
  - d. tourist brochures, maps, guidebooks, miscellaneous,
  - e. press coverage, before, during and after the competition,
  - f. release of results to the press, contacts with reporters,
  - g. information and communication,
  - h. organization of tourist activities, cultural initiative(s),
  - i. organization of the closing banquet,
  - j. information center (including exhibitions of awards, posters, photos, newsstand, souvenirs, banking facilities, mail slots, ...),
  - k. presentation of awards and gifts,
  - l. compiling souvenir-album or video for the Chiefs of Mission and the General Secretariat.
3. The financial section, which is responsible for:
  - a. drawing up the budget,
  - b. assignment of funds,
  - c. management of funds,
  - d. payment of bills.
4. The logistical section, which is responsible for:
  - a. organization of local transportation and supervision of traffic, staff cars, fuel, parking,
  - b. security,
  - c. reception and welcoming of officials and missions,
  - d. housing and meals for officials, Chiefs of Mission, teams, additional members of the organizing committee,
  - e. organization of first aid and medical services (mobile and stationary units).
5. Other sections may be established e.g. for partnership and sponsoring.

#### **Article 8.11. ORGANIZING COMMITTEE – DUTIES**

- A. The organizing committee is responsible for the spot preparation of a competition which includes:
  1. Organization of required sections,
  2. Organization of the general secretariat of the competition,
  3. Information flow to the participating nations.
- B. Before the opening of a championship, the delegation of the organizing nation shall check the following points:
  1. If the host nation lacks competent personnel, it may call upon the General Secretariat, the President of CISM Sport Committee, another delegation or the national federation for the assistance of qualified technical personnel (Regulation Art. 7.28.).
  2. Judges and referees, whose names are not listed with the international federation governing the sport in question, shall not officiate in a CISM event. Exceptions are provided in sport regulations.
  3. Prior to competitions, the organizing committee shall ensure that regulations are respected and that all participants meet identification requirements.

## **Article 8.12. TECHNICAL JURY**

- A. The name and tasks given to this body can vary with each sport (see Sports Regulations).
- B. The President of CISM Sport Committee appoints the President and members of the Technical Jury during the preliminary meeting from the technicians attending the championship with a special knowledge of the appropriate sports matters and regulations.
- C. The Technical Jury is dissolved after the official closing ceremony.
- D. Under no circumstance may any member of the Technical Jury belong to the organizing committee.
- E. The Technical Jury is responsible for the satisfactory progress of a competition. They ensure that the performance of the athlete is correctly evaluated. They are responsible for:
  - 1. Overseeing the performance by controllers, judges, time-keepers....,
  - 2. Determining results.
- F. Prior to the competitions, the Technical Jury makes sure that the equipment and sporting facilities conform to the standards required by CISM and/or International Federation regulations. They report the result of their control to the Official CISM Representative.
- G. The Technical Jury ensures that the technical regulations are properly followed during the competition, and it rules as first resort on all protests received.
- H. The Technical Jury controls and ratifies the results. It hands over to the Official CISM Representative for transmission to the General Secretariat all originals of the protests as well as the decisions taken.
- I. Its specific complementary duties are stated in each particular sports regulation.
- J. Each member is entitled to one (1) vote, which is made by ballot. In case of a tie, the President has the deciding vote.
- K. Procedures for handling protests by the technical jury are:
  - 1. Any protest shall be submitted to the President of the Technical Jury in writing and signed by the Chief of Mission or Team Captain according to the timing specified in the specific sport's regulation. Each protest shall refer to the articles of these rules on which it is based.
  - 2. Each protest requires a deposit of Euros 100. If the protest is refused by the Technical Jury and no appeal is made, the Euros 100 will be forfeited and sent or given to the CISM Treasurer General or a member of the CISM General Secretariat present at the event.
  - 3. The Technical Jury rules as first resort on protests received in accordance with CISM and/or International Federations sports regulations.
  - 4. Decisions are reported in writing to the organizing committee and the Official CISM Representative.

## **Article 8.13. JURY OF APPEAL**

- A. Composition  
The Jury of Appeal is composed of:
  - 1. One (1) President who is the Official CISM Representative,
  - 2. Three (3) members who are chosen among the delegates of the participating missions, with a maximum of one per nation,
  - 3. If less than three CISM delegates from different nations are present at the championship, the official representative may invite the Chiefs of Mission to complete the jury, so that it comprises at least the requested three (3) members. The president and chosen members shall

have different nationalities. Should there be more than the requested candidates, drawing of lots chooses them.

**B. Appointment**

The Jury of Appeal is appointed during the preliminary meeting. Its mission ends after the official closing of the championship.

**C. Restrictions**

The Chairperson of the organizing committee, the Chairperson of the technical section, the President of CISM Sport Committee and all members of the Technical Jury may not serve in the Jury of Appeal. Only Jury members attend meetings of the Jury of Appeal, plus, if necessary, interpreters appointed by the organizing nation. The President of CISM Sport Committee attends this meeting as a counsellor to the President of the Jury of Appeal but without being entitled to vote. The President of the Jury of Appeal may call for hearing any person whom he believes may be helpful.

**D. Duties**

The Jury of Appeal intervenes only in the following cases:

1. As a result of a written protest made by a nation dissatisfied with the decision reached by the technical jury,
2. When summoned by the Official CISM Representative,
3. Upon request of the Chairperson of the organizing committee, the President of CISM Sport Committee or the Chief of the host delegation,
4. Each member, including the Official CISM Representative, is entitled to one (1) vote, which is made by ballot. In case of a tie, the Official CISM Representative has the deciding vote.

**E. Procedure of handling protests to the Jury of Appeal**

1. When a Chief of Mission (or a Team Captain) considers that the technical jury's decision has not rendered justice to his/her protest, he can submit a protest against the decision of the Technical Jury in writing to the Jury of Appeal.
2. This appeal shall be submitted to the President of the Jury of Appeal within two hours after the written notification of the rejection by the technical jury.
3. The Jury of Appeal rules as a last resort. Its decision does not depend on any precedent and is final. All decisions taken by the Jury of Appeal are transmitted in writing to the organizing committee for dispatch and to the General Secretariat for information. The Chief of Mission will, in all cases, accept the decision made by the Jury of Appeal and will not set and tolerate unpleasant reactions towards the judges and referees, or towards the host nation.
4. If no prior deposit has been made to the Technical Jury, then a deposit of Euros 100 shall be made to the Jury of Appeal. If a protest is denied by the Jury of Appeal, the deposit will be forfeited and paid to the General Secretariat.

**F. Complaints**

All complaints may be referred to the Board of Directors and, if necessary, to the General Assembly. A complaint cannot reverse a final decision of the Jury of Appeal.

**Article 8.14. ANTI-DOPING COMMISSION**

- A. A doping control is accomplished according to the provisions in the CISM Regulations chap. IX and in accordance with the most up-to-date WADA Regulations.

- B. The practical modalities to each sport (number of tests, choice of athletes...) are fixed by the Anti-Doping Commission.
- C. The CISM Regulations Chapter IX addresses all details concerning the conduct of anti-doping controls at a CISM World Championship.

## **Article 8.15. REFEREES / JUDGES**

- A. Procedures
  - 1. Each participating nation shall bring one or more referees/judges depending on the rules described in the corresponding CISM Sports Regulations.
  - 2. In case a nation is not able to provide the required number of qualified referees/judges, it may request assistance from another nation to obtain them or pay to the organizing nation the cost of obtaining the complementary referees/judges. This sum is fixed in the invitation file.
  - 3. The organizing nation or the CSC may request that the relevant international sport federation designate a "chief referee". The chief referee shall not come from one of the participating nations.
- B. Qualifications
 

The referees/judges should be of international standard, be currently certified by the international federation or meet the specific criteria prescribed by the relevant CISM Sports Regulations.
- C. Payment
 

Each delegation is responsible for paying its referees/judges. The amount is to be negotiated by the international or national federation or the interested party or parties. The organizing nation pays for its own referees/judges and for the chief referee requested from the international federation.
- D. Sanctions
 

Missions that do not comply with the above-prescribed procedures, either in terms of number of referees/judges or their level of competence shall not participate in the championship.
- E. Lodging
 

The organizing nation shall make sure the referees/judges are lodged separately from the teams.

## **Article 8.16. PROGRAM OF STAY**

The program informs the missions about the following:

- A. General calendar,
- B. Detailed calendar, schedule of competitions and training,
- C. Place and date of the closing and opening ceremonies,
- D. Place and dates of the various meetings,
- E. Place and date of the closing banquet,
- F. Dress regulations for various occasions, according to CISM Dress Code Guidelines.
- G. Security matters,
- H. Addresses and telephone numbers of the different embassies, military attachés, etc.,
- I. Ground description for some of the events (nature, vegetation, profile, etc.) for skiing, cross-country, orienteering, etc... Information and tourist-guides of the region may also complete the file.

## **Article 8.17. RULES OF STAY**

### **A. General**

1. The Chiefs of Mission are responsible for the discipline of their mission. The missions fall under the jurisdiction of the organizing nation. During events, all athletes present on the playing fields are equal before the jury, the referees and to themselves. No one may use his/her rank to impose his/her views on sports matters.
2. Civilian members of the missions shall conform to the discipline accepted by all other participants.

### **B. Military uniforms**

1. Unless otherwise approved by the Official CISM Representative, all participants shall wear a military uniform during official ceremonies such as the opening and closing ceremonies and medal-awarding ceremonies, according to CISM Dress Code Guidelines. Individuals without proper uniform will not be allowed to participate in the championship. In this case, the President of CISM will inform by letter the Chief of Staff of the nation's Armed Forces with a copy to the Chief of Delegation.
2. The presentation of medals takes place, in principle, during the closing ceremony. The presentation of medals may be done in sports uniforms, if for organizational reasons it is not possible to wear military uniforms, according to CISM Dress Code Guidelines. This is the case e.g. when the presentation immediately follows a championship sports event. Sports uniforms shall respect the corresponding national criteria (training suit, sports shoes, etc.) Displaying the national flag on the podium by the recipient (athlete or team) at a medal awarding ceremony is forbidden. Individuals failing to respect these prescriptions shall not receive their medal(s) during the official ceremonies.

### **C. Forbidden actions**

1. In conformity with the statutes and traditions of CISM, any political or religious propaganda during a CISM event, in particular the dissemination of documents, pictures, brochures, reviews, etc. is strictly forbidden.
2. Any contravention shall result in the exclusion of the mission from further competition and may result in additional sanctions (Regulations Art. 1.12).
3. CISM has zero tolerance for all forms of harassment including sexual harassment and sexual assault. All allegations of harassment and sexual assault will be swiftly, and completely investigated and appropriate sanctions taken.

### **D. Civilian dress**

The civilian dress may be worn on excursions organized by the host nation, according to CISM Dress Code Guidelines

### **E. Crew members/bus drivers**

Although not considered as part of a mission, aircraft crew members and bus drivers are granted free entry to all events and are extended invitations to the various ceremonies.

## **Article 8.18. FINANCIAL CONDITIONS**

### **A. The expenses involved in hosting a championship are generally divided into two parts:**

1. Travelling costs to the championship (Regulation Art. 7.28.),
2. Local transportation and accommodation (board and lodging) are covered by the host nation, except when a mission chooses to stay in its own accommodations at its own expense. In this case, the mission will bear full responsibility for their own lodging, meals (outside the event venues) and extra transportation costs. Immediately upon arrival, missions are issued written

information with regard to all personal expenses, such as drinks, telephone calls, laundry, drinks not taken with meals.

- B. These conditions apply to missions composed according to the regulations for the normal duration of a championship and apply, amongst others, to the Official CISM Representative, the President CISM Sport Committee, and the representative of the International Federation.
- C. If a mission is larger than foreseen or stays for a longer period of time (early arrival – late departure), the extra costs are to be covered by its nation. The same applies to aircraft crews and bus drivers transporting the missions.

#### **Article 8.19. ACCOMMODATION**

- A. Accommodations for missions will be the best available, depending on possibilities at the disposal of organizers and based on categories of guests with reference to article 8.19.C. All Chiefs of Mission are officers and shall be treated as such with equal courtesy, regardless of rank.

In case a hosting nation allows staying in other accommodations, this must be mentioned in the Invitation File, Missions that choose to stay in hotels at their own expense must inform the Local Organizing Committee (LoC) in advance in Preliminary Agreement and Final Entry. The LOC will have no obligation to provide extra logistical, financial, or transportation support for these missions and the missions still have to fulfill all their mandatory tasks.

- B. Representatives from sports federations and observers are to be treated with special courtesy.
- C. Participants are preferably to be accommodated in two categories:

Category 1: the Official CISM Representative, the President and CISM Sport Committee members, attending dignitaries, all Chiefs of Mission, referees/judges, representatives of the International Federation and representatives of Partner Firms (at own expense),

Category 2: team captains and teams (whether officers, NCO's, coaches, etc...).

- D. Officers who are team members may be accommodated either in groups or individually, in barracks or hotels. Barracks shall have at a minimum comfort and be modern facilities.
- E. All missions, including those of the host nation, shall be accommodated under the same conditions. However, the host nation can provide the possibility to choose another accommodation at own expenses. When this possibility is mentioned in the Invitation File, Missions can choose not to accept the accommodations provided by the LoC and opt for own accommodations. They must inform the LOC via Preliminary Agreement and Final Entry.
- F. Upon his/her arrival, the Official CISM Representative will inspect the accommodation to ensure its acceptability.
- G. The standards defined in appendix 21 are a recommendation for the minimum acceptable norms for the accommodation of the visiting missions taking part in the various CISM championships. Arrangements should be made for male and female participants on an equal basis.

Any mission that does not accept the accommodations provided by the organizing nation and judged as adequate by the Official CISM Representative will, unless it has chosen another accommodation under the conditions as mentioned in art 8.19.A, not be allowed to participate in the championship.

#### **Article 8.20. MEALS AND DRINKS**

- A. Meals and drinks shall both be balanced and substantial and meet the requirement of sport dietetics. As much as possible, the following points should be taken into consideration:
  1. Traditions particular to race and religion,

2. Medical requirements and prescriptions,
3. Schedule of events.

B. The host nation shall provide free of charge non-alcoholic drinks during meals.

C. Water shall be provided throughout the duration of the championship.

#### **Article 8.21. TRANSPORTATION**

Arrangements for the transportation of missions are made by the organizing delegation. However, the latter is not obliged to provide private transportation. All vehicles used by missions will, if possible, bear the name and flag of their nations. Official vehicles will bear, if possible, the CISM flag.

#### **Article 8.22. MEDICAL CARE**

- A. It is the responsibility of the host nation to treat in the best possible manner health problems occurring during the course of CISM events.
- B. An evacuation and first aid service shall be organized at the competition site(s) and a medical center shall be provided to care for minor cases. More serious cases will be treated at a hospital equipped to carry out complete examinations. A seriously injured or ill athlete shall be cared for until he can be repatriated.
- C. The costs and provision of medical care are normally the responsibility of the host nation. If not available or provided for free, then the alternative arrangements shall be made clear in the invitation and missions should be prepared to ensure their athletes and officials or otherwise pay for any medical care that may be required.
- D. If for any reason the injured athlete's delegation refuses the medical arrangements proposed by the host nation, the costs of hospitalization at another facility will be the responsibility of the delegation.

#### **Article 8.23. SECURITY**

The organizing nation is responsible for the security of all authorities, missions and guests. In coordination with the OCR, the organizing nation shall take appropriate action to investigate all alleged criminal violations to include sexual assault allegations.

#### **Article 8.24. INSURANCE**

- A. To guard against liability arising from accidents or health risks, the host nation should consider obtaining liability and health insurance during the period of a championship.
- B. Participating missions should make sure that they have the proper liability and health insurance during the period of the championship.

#### **Article 8.25. MEETING POINT - CISM CLUB**

As one of the major CISM aims is to promote relations between military athletes of all nations, the organizing nation will endeavor to make available a place where the athletes can meet and exchange information including:

- A. An information center (transportation, banking facilities, entertainment, etc...),
- B. A postal office,
- C. A news stand (photos, magazines, etc...),
- D. A notice board for CISM news,

- E. A display of awards and souvenirs connected with the competition,
- F. An internet corner,
- G. Entertainment room.

#### **Article 8.26. CEREMONIES AND PROTOCOL**

- A. All CISM events shall bear a military character and include ceremonies which enhance their prestige. The following rules and recommendations support this purpose and delegations organizing a CISM event are requested to apply them and to use them as an operational basis, with all due respect to the protocol and the military traditions of their nations.
- B. Opening and closing ceremonies
  - 1. Opening Ceremony consists mainly:
    - a. The entrance in the stadium, according to French alphabetical order, and the parade of the teams to the CISM march. The missions shall be led by their team captains, followed by the standard-bearer. The team of the host nation is the last to enter the stadium;
    - b. The flags of the participating nations are already hoisted in the same order;
    - c. After the entrance of the missions, the flag of the host country is hoisted accompanied by the National Anthem (short version);
    - d. The CISM flag is hoisted to the sounds of the CISM anthem (short version);
    - e. Welcome speech by the local highest authority (or according to the decision of the Organizing Committee);
    - f. Welcome address by the CISM Official Representative (OCR);
    - g. The most important dignitary present pronounces the traditional phrase: "**I declare the ... (event) ... of the International Military Sports Council opened**";
    - h. According to the Local Organizing Committee, the CISM Order/Sport of Merit can be presented during the Opening Ceremony.
  - 2. Closing ceremony
    - a. The closing ceremony of a championship is performed in the same practical manner as the opening ceremony but includes the distribution of medals and awards (if not already done). It consists mainly:
      - 1) Military Parade. The missions shall be aligned according to French alphabetical order led by their team captains, followed by the standard-bearer. The team of the host nation is the last;
      - 2) The flags of the participating nations shall be already hoisted in the same order;
      - 3) Distribution of awards to the champions and present the CISM Star of Merit to authorities;
      - 4) Closing speech by the local highest authority;
      - 5) Closing speech by the CISM Official Representative (OCR);
      - 6) The CISM flag is lowered to the sounds of the CISM anthem (short version);
      - 7) The flag of the host Country is lowered accompanied by the National Anthem (short version);
      - 8) Hand over CISM Flag to the next host country (if it has attended the event)
      - 9) The most important dignitary present pronounces the traditional phrase: "**I declare the ... (event) ... of the International Military Sports Council closed**".
    - b. Regarding the distribution of medals and awards to the champions, as a rule, the national anthem is played and the national flag is hoisted for individual and team events. The distribution of awards is made by the national dignitary chairing the event and by the Official CISM Representative.
- C. Diplomatic representatives
 

In order to lend CISM events a more official character and to encourage friendly relations between the governments of member nations, it is highly recommended that diplomatic representatives from all participating nations be invited.

**D. Closing banquet**

1. Tradition requires that all members of the organizing committee and participants in the championship attend the closing banquet. The Official CISM Representative takes the floor on behalf of CISM and therefore on behalf of all Chiefs of Mission present.
2. He presents the traditional CISM gift to the organizing committee.
3. In the course of his/her final speech (the last to be delivered) the Official CISM Representative is advised to stress the following points:
  - a. the role of CISM in general (its aims and accomplishments, its spirit and its future),
  - b. the host nation's contribution to CISM,
  - c. congratulations to the athletes and organizers.

A complete guide of Protocol applied in CISM events is available on the CISM Website and can be requested to the CISM Secretary General.

**Article 8.27. OFFICIAL MEETINGS**

The various official meetings held during a championship are essential to a sound organization and are largely responsible for the effective conduct of the competition. They are:

- A. Preliminary meeting,
- B. Meetings of the Jury of Appeal,
- C. Meetings of the Technical Jury,
- D. Meeting(s) of the CISM Sport Committee,
- E. Meeting of the Anti-Doping Commission,

**Article 8.28. SPECIFIC MEETINGS**

**A. Preliminary meeting**

**1. Composition**

The Chairperson of the organizing committee holds a preliminary meeting before the beginning of the competition. It is compulsory for the following individuals to participate:

- a. Official CISM Representative,
- b. Chairperson of the organizing committee, entrusted with the preparation and the technical direction of the competition,
- c. President and Members of the CISM Sport Committee,
- d. Chiefs of Mission of the participating nations or their representatives;
- e. The team captains/coaches,
- f. Referees/Judges,
- g. Medical representative.

The Chairperson of the organizing committee may invite observers and is free to invite other members of the participating missions and of the organizing committee to this meeting.

**2. Agenda**

- a. welcome,
- b. introduction of:
  - the Official CISM Representative,
  - the President of CISM Sport Committee,
  - the Chairperson of the organizing committee,
  - other authorities.

- c. briefing on the general organization of the competition,
- d. calendar overview of training provisions, competitions, etc.,
- e. calendar overview of meetings, ceremonies, press conference, study day, social activities,
- f. if required, temporary amendments to sport regulations,
- g. verification of the judges' and referees' qualifications,
- h. appointment of the Jury of Appeal,
- i. appointment of the technical jury,
- j. information on anti-doping regulations,
- k. final entry of competitors' names and verification of their military status,
- l. drawing of lots; elaboration of starting lists,
- m. miscellaneous.

B. Meeting of the Technical Jury (Regulations Art. 8.12.)

C. Meeting of the Anti-Doping Commission (Regulations Art. 8.14.)

D. Meeting of the Jury of Appeal (Regulations Art. 8.13.)

E. Meeting(s) of the CISM Sport Committee (Regulations Art. 7.14.)

## **Article 8.29. OTHER ACTIVITIES**

### **A. Other activities: General**

During a championship, the following other official activities are organized:

- 1. Information (press) conference on CISM,
- 2. Study Day,
- 3. Cultural activities.

### **B. Other activities: specifics**

#### **1. Information (Press) conference on CISM**

- a. the host nation shall include in the championship's program an information (press) conference devoted to CISM and its activities. The purpose of this meeting is to promote CISM on a wide scale. It is intended for the benefit of all dignitaries and authorities present, as well as for the press.
- b. it is conducted jointly by:
  - the Official Representative who chairs the meeting;
  - the Chairperson of the organizing committee;
  - the organizing committee's public relations officer.
- c. it should aim at considerable impact and may be preferably followed by a drink or cocktail party. It is only one of the many ways of promoting CISM and should be preceded and followed by a proper public relations campaign, including press articles, television spots, radio broadcasts, posters, panels, photographs.

#### **2. Study Day**

- a. special sessions for the purpose of studying the different aspects of the sport in question may be planned during each world championship. The subject is stated in advance by the organizing committee in close collaboration with the President of CISM Sport Committee. The audience concerned is clearly defined.
- b. the preparations are made by the organizing committee in liaison with the President of CISM Sport Committee and with the possible financial support of CISM (if requested in writing). In the general program of the championship, these sessions are scheduled to take place during or after the events.

### 3. Cultural activities

The cultural aspect of a CISM event is recognized. It is the responsibility of the organizing nation to include at least one cultural or tourist type activity in the general program.

## Article 8.30. OFFICIAL MEDALS

### A. Attribution

As a guide, official CISM medals are awarded to:

1. the first three (3) teams (gold, silver, bronze - 1 medal per member),
2. the first three (3) individual competitors (gold, silver, bronze).

Medals for other team members are specified in the sports regulations.

### B. Criteria

Medals will be awarded only if the criteria of minimal participation set in the hereafter table are met:

Events		Able				Disable			
		Men and mixed participation		Women		Men and mixed participation		Women	
MWG and WMC	Gold, Silver & Bronze	Athletes	Teams	Athletes	Teams	Athletes	Teams	Athletes	Teams
	Gold & Silver	6 or more	6 or more	6 or more	4 or more	5 or more	5 or more	4 or more	4 or more
	Gold	5	5	5	-	4	4	3	3
Continental Championship	Gold, Silver & Bronze	4	4	4	-	3	3	2	2
	Gold & Silver	Gold	5 or more	5 or more	5 or more	4 or more	4 or more	5 or more	4 or more
	Gold	4	4	4	3	3	3	3	3
Regional Championship	Gold, Silver & Bronze	Gold	3	3	3	-	2	2	2
	Gold & Silver	Gold	4 or more	4 or more	4 or more	4 or more	4 or more	5 or more	4 or more
	Gold	3	3	3	3	3	3	3	3

- C. Medals shall be provided by the Organizing nations and shall conform in terms of size and quality with the traditional CISM medals, i.e. the CISM insignia shall be on the front and the official title and year of the championship inscribed on the reverse side (description in appendix 17).
- D. For individual events, the medal is 50 mm in diameter and for team events it is 40 mm in diameter. The medal is attached to a half blue, half white ribbon.
- E. The number of Para Sport's medals will be considered in the final standings of World Military Championship/CISM Military World Games.

## Article 8.31. CERTIFICATES

### A. The titles awarded during a championship take the form of certificates:

1. certificate awarded to athletes breaking a CISM **record**. This document (appendix 11) is presented by the Secretary General as soon as the record is registered;
2. **champion's** (individual or team) certificate (appendix 10);
3. **participant's** certificate (appendix 9).

### B. The General Secretariat at the request and expense of the organizing nation provides certificates.

### **Article 8.32. CHALLENGE CUP**

- A. Several authorities have donated a trophy or challenge cup to many of the championships. This trophy is to be handed over at every World Championship in accordance with the respective Sports Regulations and shall therefore be passed on to the organizing nation by its previous holder.
- B. The trophy or challenge cup presented by a nation is, as a rule, awarded by a representative from that nation (military attaché, Chief of Mission).
- C. New trophies/challenge cups may only be created after approval by the CISM Sport Committee which will establish the specific rules of the trophy/challenge cup and will verify that it contains no elements contrary to CISM Regulations.

### **Article 8.33. OTHER AWARDS**

In addition to the medals, the organizing nation may present prizes of its own choice.

### **Article 8.34. FAIR PLAY CUP**

To enforce the CISM campaign against violence and encourage sportsmanship, Presidents of CISM Sport Committees is recommended to ensure that the specific regulation of their sport includes an article concerning the attribution of a fair-play award, to an individual or a team, for a particular action towards fair-play during the championship.

### **Article 8.35. DISTRIBUTION**

- A. The presentation of awards takes place during the closing ceremony. Exceptions may occur, in which case it takes place during the championship or the closing banquet, but whenever possible it should be done in public and therefore be planned during the closing ceremony.
- B. Awards are presented by the national dignitary chairing the event and by the Official CISM Representative, as well as by any high-ranking authority present.
- C. When the recipient of a medal is absent, he maintains his/her position on the list of award winners.

### **Article 8.36. RECORDS**

- A. The following categories of records can be established within CISM:
  1. World record (individual - team - male - female),
  2. Continental record (individual - team - male - female).
- B. Establishment of records
  1. CISM records can be established only at Military World Games, and World and Continental Championships organized under the cover of CISM.
  2. If an international federation recognizes a record established during a regional championship or tournament, CISM will also register it as a military record.
- C. Anti-doping control
  1. An athlete who achieves a CISM World or Continental Record is not automatically obliged to submit to doping control.

The CISM anti-doping commission can prioritize the testing of an athlete who achieves a CISM World or Continental Record within the scope of the Annual CISM Anti-Doping Tests Distribution Plan (TDP).

The CISM anti-doping commission can request the Local Organizing Committee to carry out an extra TDP test when observing the real need to perform the test in an athlete who achieves a CISM World or Continental Record.

Attention must be given when the athlete is affiliated with an International Federation and the record will impact a record of that IF. If the IF regulation requires the athlete must be tested, the procedure must be carried out so that the athlete does not have prejudice in the approval of all possible performances. The PCSC will ensure that the knowledge about these IF requirements is in the specific sports regulations.

2. In case of testing of the athlete, the result of the anti-doping test shall be presented to the CISM General Secretariat and will be added to the "Request for ratification of a CISM record" if it's the case for the related sport discipline (Form 151.6/e, appendix 12).

#### D. General procedures

1. An athlete can establish a record in one event. However, it is not permissible for an athlete to be credited with a record for part of an event if he/she has not accomplished the full event.
2. The organizing committee of a championship shall ensure that referees/judges, installations and equipment correspond with the respective rules and shall guarantee that anti-doping control must be done according to the Annual CISM Antidoping Tests Distribution Plan (TDP). It shall be in possession of the necessary number of request forms.
3. The CISM Sport Committee certifies and updates the list of World and Continental Records in its sport (CSC record list).
4. The General Secretariat keeps a list of World and Continental records of all sports (CISM record list) based on the CSC record lists.
5. The General Secretariat will send the record certificate to the concerned Chief of Delegation.
6. The delegation of the athlete/team hands over the certificate to the athlete/team, preferably during a ceremony.

#### E. Procedure when an athlete/team has set a record

1. If a record is broken, the President of CISM Sport Committee starts the certification procedure by filling in the request form. This form is then handed over to the organizing committee.
2. According to the specific Sport Regulations, and if necessary, the athlete and/or team will be asked by the organizing committee to undergo an anti-doping test. The organizing committee is responsible for completing the form. This form is then returned to the President of CISM Sport Committee before the end of the championship.
3. The President of CISM Sport Committee will verify, also before the end of the championship, if the application conforms to the rules and confirms this with his/her signature.
4. The request form together with the annexes is then presented by the President of CISM Sport Committee to the Official CISM Representative who will send it together with his/her report to the Secretary General.
5. The Secretary General will fill in the validation part, amend the CISM record list and send the record certificate.

#### F. Recognition of a record by a National or International (civilian) Federation

1. The President of CISM Sport Committee is requested to ask the International Federation concerned for recognition of the CISM World or Continental championship, and eventual records that might be set.

2. If the conditions to recognize a record and all its regulations are followed, the President of CISM Sport Committee shall forward a duplicate of the request form to the National and/or International Federation.
3. Applications may only be made on behalf of an athlete who is member and under the jurisdiction of a National Federation which is member of the International Federation concerned.

## **CHAPTER IX: ANTI DOPING REGULATIONS**

### **Article 9.1. CISM POLICY**

- A. CISM fundamentally and wholeheartedly adheres to the World Anti-Doping Code (WADC) and strives for the following:
  1. To preserve and defend sport from an ethical standpoint.
  2. To protect the physical and psychological integrity of athletes.
  3. To uphold equal opportunity and an equal playing field for every competitor.
- B. CISM will carry out anti-doping tests to the maximum extent possible. For this purpose, the conduct of anti-doping controls is mandatory at all CISM World Championships and CISM World Games. The mandatory number of controls to be carried out on these events is fixed in the Annual CISM Testing Distribution Plan
- C. The CISM member nations are strongly encouraged to conduct anti-doping controls at all military sports events and out of competition tests in their own areas of influence.
- D. CISM anti-doping policy follows:
  1. The WADA regulations consisting of:
    - 1.1. The most up-to-date World Anti-Doping Code (WADC);
    - 1.2. WADA International Standards for Testing;
    - 1.3. WADA Models of Best Practice and guidelines;
    - 1.4. The most up-to-date list of prohibited substances and practices;
    - 1.5. The CISM Anti-doping rules appendix 04 of the CISM Regulations.
  2. The relevant International Federation's regulations.
  3. The CISM Regulations.
  4. The CISM Sports Regulations of each sport.
  5. The Annual CISM Antidoping Tests Distribution Plan (TDP).

### **Article 9.2. RESPONSIBILITIES**

CISM anti-doping policy is under the shared responsibility of 4 bodies.

#### **A. The CISM Secretary General**

The CISM SG is the highest authority on CISM's anti-doping activities. The CISM SG works in close collaboration with the CISM Sports Director and the CISM Anti-Doping manager. The CISM SG will ensure adequate administrative follow-up of any possible action related to the results of the tests, or any other infringement of the CISM Anti-Doping Rules. The CISM SG will ensure that the results management is consistent to the provisions set in the WADA. In case of serious proven infringement to any article of the WADA, the CISM Secretary General may ask the CISM Discipline Commission to convene, analyze and decide on the case.

#### **B. The Anti-Doping Commission**

At each tested event, an "ad hoc" Anti-Doping Commission is appointed and is responsible for the organization and proper conduct of tests during the championship. This Commission is always composed of:

1. The Official CISM Representative who acts as President of the Commission and who is in charge of making sure the Anti-doping operations before, during and after the competition.

2. The President of CISM Sport Committee of the specific sport, who acts as technical advisor to the Official CISM Representative.
3. The representative of the Organizing Committee who may be seconded by the authority responsible for the tests (Accredited WADA Anti-Doping officer). This Representative must be appointed by the Chief of the organizing committee.

C. The Therapeutic Use Exemption Commission (TUEC)

The TUEC will be responsible for the analysis and approval, or rejection of all Therapeutic Use Exemption (TUEs) presented by an athlete or his/her Delegation for a specific CISM event. This Commission should be composed by three members (preferably from different countries), one of them acting as President, and the others as members. All the members of the TUEC should be medical doctors or must have a deep knowledge and understanding of pharmacology, pharmacokinetic and related areas.

D. The CISM Discipline Commission

The CISM Discipline Commission has, with the assistance of the CISM anti-doping manager, the responsibility to hand over positive doping cases by the following:

1. In principle, a positive doping case will be handled by the International Federation (IF) of which the athlete is a member. The ruling of the IF will normally apply for competitions both under the auspices of the IF and under the auspices of CISM. By this procedure the case will be handled by experienced personnel and the possible sanctions will be in line with other similar cases.
2. In case an athlete is not a member of an IF, there are two possibilities.
  - a. When there is an IF of his/her discipline, but he/she is not a member, the DC will transfer the case to the IF in the same way as if the athlete is a member of the IF.
  - b. When an IF does not accept to take the case of a non-federated athlete (situation 2.a.) or there is no IF (i.e. Military Pentathlon), the DC will transfer the case to the NADO/RADO of the country of the athlete or the Belgian NADO (to be decided after consultation of Belgian NADO)

Exhausting all the aforementioned possibilities, the CISM Discipline Commission still has the responsibility to decide on any sanction to be applied to an athlete, or any other person who infringed a provision of the WADA.

**Article 9.3. APPEALS**

- A. A right to appeal the decision of the CISM Discipline Commission (or by any organization selected by the process described in item 9.2.D, Chapter IX) may be exercised by the athlete (or any other person sanctioned by the mentioned Commission) directly to the International Court of Arbitration for Sport (CAS) in Lausanne, Switzerland.
- B. The CISM Secretary General must be immediately notified by an official letter in case an athlete (or any other person sanctioned by the CISM Discipline Commission) lodges an appeal to CAS.
- C. If the appeal regards a TUE matter, the case should be heard and decided by the TUE Appeal Commission.
  1. The composition of this commission should follow the same of the TUEC with different components.

**Article 9.4. PROCEDURES**

All procedures regarding the testing authorities, testing and sample procedures, accredited laboratories, results management sanctions and appeals are addressed in Appendix 04.

**Article 9.5. CISM ANTI-DOPING RULES**

They are defined in detail in Appendix 04.

## **CHAPTER X OTHER ACTIVITIES IN CISM**

CISM entrusts active member nations with the organization of courses, clinics and symposia for the benefit of a large number of participants. These courses and symposia shall be organized in conformity with guidelines established in a document available at the Secretary General.

### **Article 10.1 CISM INTERNATIONAL SYMPOSIUM**

#### **A. Definition:**

1. The CISM International Symposium is a congress open to all CISM member countries as well as to international institutions in partnership with CISM. It is organized by CISM in conjunction with the Armed Forces of one of its member nations.
2. The aim of a CISM International Symposium is to form a think-tank composed of professionals well-known in the sports, military, and scientific fields so as to present and debate the analyses on a given specific subject previously approved by the CISM Board of Directors.

#### **B. Organizing Requirements:**

1. The CISM International Symposium is organized to last several days, being each of these divided into workshops concentrated on a very specific topic taken from the general subject approached. By and large, a CISM International Symposium lasts 3 to 4 days.
2. The Symposium subject shall be submitted to the CISM Board of Directors by the President of the Sports Science Commission for approval at least one year before the date of the Symposium's first day. The proposed subject is identified after coordination between the CISM General Secretariat's Academic Department, the Local Organizing Committee of the Symposium and consultation with the CISM Academy. The subject shall take into consideration a particular need expressed by the CISM member countries in order to ensure the success of the Congress.
3. Once the date and the subject are established, the symposium will be officially displayed in the calendar of the CISM world events, when the organizers will have to present both the organization requirements and a preliminary draft of the contents to the CISM General Assembly preceding the symposium.
4. All details concerning the logistics as well as those establishing the terms for financial support by CISM shall be depicted in official document which can be provided by the Secretary General as the « guidelines for the organization of CISM International Symposium » upon request.

### **Article 10.2 CISM SEMINAR**

#### **A. Definition:**

The CISM Seminar is a meeting consisting of specialists from CISM member countries and from national and international institutions. It is organized on the basis of invitation and on the initiative of the CISM Board of Directors.

The CISM Seminar is focused on the analysis of a very precise topic so as to provide the Board of Directors with the basis for making eventual strategic decisions on matters related to the subject of discussion.

#### **B. Organizing Requirements:**

The CISM Board of Directors may trust either one of its member nations, one of its commissions, or the CISM Headquarters with the logistical and administrative organization of a seminar. One director will be appointed among the Presidents of Commissions with the role of directing the

discussions during the seminar and to present the main conclusions to be later reported to the Board of Directors. The CISM Secretary General will appoint one seminar coordinator from the members of the CISM Headquarters who will be the main assistant to the seminar director. Together, the director and assistant will look after finding experts who can fulfil the requirements for the subject topic. The Board of Directors will decide on the budget to be made available for the organizers of the seminar.

## **Article 10.3 CISM TRAINING**

### **A. Definition**

1. The CISM Training encompasses a period of either a course, learning, or upgrading which may last from some days to several weeks and is organized on initiative of one of the CISM member countries. The training shall be just aimed at athletes, and sports managers and trainers.
2. The CISM Training is open to all CISM member countries that manifest interest and present applicants for the training who fulfil the prerequisite fixed by the organizers.
3. The CISM Training may focus on a course, learning or upgrading in a precise sports field whether be it sports techniques (coaches, referees, etc.) or sports science (management, corrective medicine, etc.).

### **B. Organizing Requirements**

1. A member country intending to organize a CISM Training will advise the Secretary General outlining the target public, the organizing requirements and the kind of assistance needed. A CISM Training may be directed only to member countries lying in a determined geographical region such as, for instance, those under a given Liaison Office or the Baltic ones. The number of participants in a CISM Training must not be either below or above of that established as minimum and maximum respectively. Therefore, the CISM Training may be organized either at bilateral, regional, or continental level.
2. According to the features of the training proposed, the Secretary General will involve the CISM Sports Committees/Commissions concerned so as to respond to the needs expressed by the organizer. These needs may range from the request for expert trainers to logistic assistance. In case of request for financial aid, the Secretary General will observe the annual budget approved by the General Assembly and dedicated to this sort of event.
3. At the end of a CISM Training, the organizer shall submit to the Secretary General a report displaying the activities, participants and financial details dealt with during the training.

## **Article 10.4 TECHNICAL ASSISTANCE.**

### **A. Definition and Organizing Requirements**

Technical Assistance within CISM may be shaped in the following ways:

1. Training (see above),
2. Provision of Sports gear and material,
3. Assist in sending personnel to competition venues,
4. Any sort of consultancy aimed at the definition and implementation of a project.

Any need for Technical Assistance shall be submitted either to the Secretary General or to the Solidarity and Technical Assistance Commission by a CISM member country. The former will collaborate in order to best respond taking into consideration the budget allocated to the requests formally presented. The Solidarity and Technical Assistance Commission can ask the CISM member countries to provide the commission, in accordance with their capabilities, with the means necessary to respond to a request for Technical Assistance.

## **APPENDICES**

- 01 – CISM MISSION STATEMENT**
- 02 – DECISION MAKIN PROCESS**
- 03 – DECISION FILE (TEMPLATE)**
- 04 – CISM ANTI-DOPING RULES AND CHECK LIST**
- 05 – JOINT REPORT CISM WORLD MILITARY CHAMPIONSHIP (TEMPLATE)**
- 06 – CISM INSIGNIA**
- 07 – CISM FLAG**
- 08 – CISM ANTHEM – NEW VERSION – ALL INSTRUMENTS**
- 09 - CERTIFICATE OF PARTICIPATION (TEMPLATE)**
- 10 - CHAMPIONS CERTIFICATE**
- 11 – CISM WORLD RECORD CERTIFICATE**
- 12 – REQUEST FOR RATIFICATION OF A CISM RECORD (TEMPLATE)**
- 13 – CISM ORDER OF MERIT**
- 14 – REQUEST FORM FOR DECORATION OF THE CISM ORDER OF MERIT**
- 15 – CISM STAR OF SPORTS MERIT**
- 16 – REQUEST FOR A CISM STAR OF SPORTS MERIT**
- 17 – BADGES, MEDALS, AND INSIGNIAS**
- 18 – MUSKETEER TROPHY**
- 19 – SOLIDARITY TROPHY**
- 20 – FAIR PLAY TROPHY**
- 21 – WMC MINIMUM REQUIREMENTS FOR ACCOMODATION**
- 22 – PCSC ELECTION - CURRICULUM VITAE (TEMPLATE)**
- 23 – APPLICATION FORM FOR HOSTING A WMC**
- 24 – INTENTION FORM FOR HOSTING A WMC**
- 25 – CISM CODE OF ETHICS**
- 26 – CISM COMMISSIONS’ MANDATES**